

1. Call to Order

The Killingworth Board of Selectmen held its regular meeting on Monday, April 22, 2013, at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut. In attendance were First Selectwoman Catherine Iino, Selectman Fred Dudek and Selectman Lou Annino, Jr. First Selectwoman Iino called the meeting to order at 7:00 PM.

2. Pledge of Allegiance

The Pledge was not recited due to the absence of a flag.

**Motion by Annino, second by Dudek, to add new item "Fish & Wildlife Service Agreement" between Agenda Items 3 and 4. Voting in favor – Annino, Dudek, Iino. Opposed – none. Motion Carried.**

3. Approval of Minutes

**Motion by Dudek, second by Annino, to approve March 25, 2013 Minutes as written. Voting in favor – Dudek, Annino. Opposed – none. Abstained – Iino. Motion Carried.**

**Motion by Annino, second by Dudek, to approve April 8, 2013 Minutes amended as follows -**

- ✦ **Under 7.B. Clean Energies Pledge, 1st paragraph, 2nd sentence should read, "Geoff Cook, Chair of the Energy Task Force, was present." Also, delete the last sentence of that paragraph.**
- ✦ **Under 7.B. Clean Energies Pledge, 2nd paragraph, 3rd sentence should read, "there is an argument that trash that would otherwise end up in the landfills should be classified as some sort of renewable fuel."**
- ✦ **Under 8.A. CPACE, 4th paragraph, 1st sentence should read, "Geoff Cook noted this is one of several mechanisms available as incentives to commercial customers to do projects of a renewable nature that they normally wouldn't do because of high cost."**
- ✦ **Under 8.A. CPACE, 9th paragraph, 4th sentence, change the word "not" to "now."**

**Voting in favor – Annino, Dudek, Iino. Opposed – none. Motion Carried.**

3a. Fish and Wildlife Service Agreement

First Selectwoman Iino noted she and Tim Gannon have met with individuals from the U.S. Fish and Wildlife Service. She reviewed the Agreement noting they will come and do the brush hogging at Parmelee Farm. Mr. Gannon reviewed his meeting with Shawn from the Fish and Wildlife Service regarding the two areas at Parmelee Farm, one being the area in back of the school house and the other area in the front on the left hand side as one drives into the property. The equipment is currently in Greenwich pending the signing of this

Agreement to do this work. Mr. Gannon reviewed the language of the Agreement noting in detail the responsibilities of the Fish and Wildlife Service and the Town. He noted there are other educational opportunities that go along with this for the Town and this has a lot of potential. Gannon noted the Town's equipment is not really the best suited to do this job. This Federal Agency has the proper equipment and is very accommodating. If for any reason the Town wanted to discontinue the contract and notified the Service 30 days prior, the Town would have to pay \$500 which is what the Town would have to pay to rent the equipment. Mr. Gannon noted the Service also mentioned they have access to other equipment that might be helpful to the Town in the future. He will check into what other services are available.

**Motion by Annino, second by Dudek, that First Selectwoman Iino be authorized to execute and deliver a cooperative agreement with the U.S. Fish and Wildlife Service, for a ten-year term commencing today to partner with the Service in the restoration of wildlife habitat at Parmelee Farm. Voting in favor – Annino, Dudek, Iino. Opposed – none. Motion Carried.**

4. Visitors' Comments – none.

5. Tax Abatements & Refunds

**Motion by Dudek, second by Annino, to approve Tax Refund to Elizabeth E. Callinan in the amount of \$114.88. Voting in favor – Dudek, Annino, Iino. Opposed – none. Motion Carried.**

6. Vacancies on Appointive Committees

Vacancies were noted as shown on the Agenda – Conservation Commission – 1, Historic Review – 2, Open Space – 1, Town Office Building – 1, Energy Task Force – 2, housing Partnership – 6, Parmelee Steering – 3, Traffic Safety – 1, Health & Safety – 1, Public Health – 2.

7. Appointments

**Motion by Iino, second by Annino, to appoint Les Riblet to Historic Review Committee for a term ending December 31, 2014. Voting in favor – Dudek, Annino, Iino. Opposed – none. Motion Carried.**

**Motion by Iino, second by Annino, to appoint Terrance P. O'Neill to the Menunketesuck Greenway Working Group for a term ending December 31, 2013.** Discussion followed. Selectman Dudek asked if both political parties had been notified even though they were non-political appointments. First Selectwoman Iino replied no. Dudek noted he didn't think the Board could legally make this appointment without that notification. The motion and second were rescinded. The appointment to the Lower Connecticut River Valley Regional

Agricultural Council was also tabled for the same reason.

## 8. Old Business

### A. Crack Sealing Bid

Walter Adametz reviewed the bidders for the crack sealing. He noted when the bids were opened there was some discussion about termination and whether there was a plan in place. He was asked to quantify the material to the distance. Adametz indicated he reviewed the last mileage done over the last 3 years and divided it by the pallets used. It runs roughly one to one and a half pallets per mile. That could change depending on the number of cracks on the road. Currently it runs between 1 and 1.2 pallets. Mr. Adametz noted last year they did a total of 3.61 miles with 3 pallets. Prior years was 1 and 1.1 pallets. He submitted the ongoing list rated in order of priority. First Selectwoman Iino noted this year the Town can afford 5 pallets. Selectman Annino noted he would like to get a sense of the rolling plan and whether \$15,000 is the right number to be spending. There was discussion as to how one determines whether a road needs crack sealing. Mr. Adametz noted crack sealing is one method of maintaining the roads. The other one is chip sealing and then overlay. Crack sealing is usually done between the chip sealing and overlay. The whole purpose of crack sealing is to keep water from undermining the roads. Mr. Adametz reviewed the process for maintenance of the roads. Selectman Annino asked if there was a schedule (when road was put in, when it was crack sealed, when it was chip sealed, when it was resurfaced) for every single road and does the \$15,000 per year support the program. If not, the Town will be spending more to maintain its roads. Mr. Adametz noted Public Works is limited in funds and economically just can't do all the roads. He indicated the \$15,000 does fit into the plan and he has a list of roads that have been done going back 10 or 12 years. This is a work in progress. There was discussion about when is the right time to chip seal a road.

**Motion by Dudek, second by Annino, to award crack sealing bid to Laser Line Seal Coating of Fairfield for 2012-2013 and 2013-2014. Voting in favor – Dudek, Annino, Iino. Opposed – none. Motion Carried.**

Mr. Adametz noted combining with Haddam helped on lowering the price due to a larger quantity. They are also going with \$15,000.

### B. CPACE/Town Meeting

First Selectwoman Iino noted she sent the contract to Attorney Howard and has received his comments which she shared with the other selectmen. Michele Nuhn, Tax Collector, noted she was present to just listen. Iino noted she also asked CEFIA to run it by their counsel. Iino

reviewed Ms. Nuhn's concerns with Sections 3d and 3f regarding delinquent collections. Ms. Nuhn felt there were too many things that weren't defined in the agreement and some that were contradictory. Selectman Dudek noted he would like to see all concerns responded to in writing. Selectman Annino noted the Board needs to separate resolving this with a potential customer who already has his own financing. This decision is long term and the questions should be answered in writing and resolved. This is a new program and should be investigated thoroughly. Selectman Annino noted he felt this was a worthy program, but wasn't in favor of rushing into it without thoroughly researching it. Selectman Dudek agreed with Selectman Annino and also wanted to make sure all the questions are answered before moving forward. No action was taken at this time.

#### C. LOCIP

The LOCIP Program was reviewed.

#### 4. Visitor's Comments

Susan Dean, BOE Liaison, noted the Hall of Fame dinner is May 2nd at the Riverhouse. Tickets are available at the school or Central Office. She noted they were proud of the School Budget this year. It was minus 1.7% for the Town of Killingworth. They worked very hard on the budget. The Annual Meeting is May 6th with a vote on May 7th. Selectman Annino indicated he noted in Connecticut Magazine that some of our neighboring schools (Old Lyme, Old Saybrook, Hand, etc) are routinely ranked as top schools and was wondering why Haddam-Killingworth has never made that list. It was noted the Middle School has been ranked on the list. Selectman Annino noted Haddam-Killingworth should be at the top of the list. Susan Dean noted she would pass this message along to the Board of Ed.

Discussion continued relative to the LOCIP Program. Selectman Dudek asked if the second compactor was going to have to be replaced in the foreseeable future. Mr. Adametz noted probably sooner or later. The usage has been stepped up and its being used on a daily basis. It was suggested replacement of the second compactor (cardboard) should be put in the fifth year. Gina Regolo noted the Board of Finance has expressed an interest in having a rolling capital improvement plan. There was much discussion regarding the 5 year capital improvement plan. Selectman Annino noted the role of the BOS is to maintain the rolling capital plan. The role of the Board of Finance is to be accounting for those capital needs and for war chesting the things for the outgoing years that they know are coming. It was noted in order to apply for LOCIP funds, the 5 year capital improvement plan needs to be approved at Town Meeting.

#### 9. New Business

A. Resident State Trooper Contract

First Selectwoman Iino noted she received the new Resident State Trooper Contract which is the same as last year. **Motion by Annino, second by Dudek, to authorize First Selectwoman Iino to execute the Resident State Trooper Contract to June 30, 2015. Voting in favor – Annino, Dudek, Iino. Opposed – none. Motion Carried.**

B. Through-town Events

**Motion by Annino, second by Dudek, to approve the Tri-State Trek through town on July 19-21, 2013. Voting in favor – Annino, Dudek, Iino. Opposed – none. Motion Carried.**

**Motion by Annino, second by Dudek, to approve the Arc Motorcycle Ride through town on August 18, 2013. Voting in favor – Annino, Dudek, Iino. Opposed - none. Motion Carried.**

10. CI Comments

First Selectwoman Iino noted the Town has 1200 catch basins and with the current funding it can do 1146. After some discussion, Selectman Annino noted it is his understanding all the catch basins will be done except for some that don't need to be done. Mr. Adametz agreed.

First Selectwoman Iino noted the National Day of Prayer has a very long history. She indicated she has given permission for them to come and meet at the Flag Pole. In the event of rain, they would contact First Selectwoman Iino to see if a meeting place was available.

It was noted road sweeping was by the hour and it still makes sense to go with the quotes.

First Selectwoman Iino noted the Killingworth Foundation wanted to award a \$500 grant to the Garden Club to help with landscaping of the rotary. The Garden Club does not have 501C3 status and the Foundation can only make grants to 501C3 groups or the town itself. She noted in the future these grants should be able to be accepted, but it doesn't fit into the town's budgetary process. The Garden Club is looking into getting a 501C3 status. It was noted Scott Papoosha has donated the mulch for this year so this is not a problem this year.

It was noted the 35K Generator at the KVFC has been installed and fully operational. The project was 100% donated by members of the KVFC. First Selectwoman Iino noted for the record everyone should be grateful for the fire company for doing that.

11. Selectmen's Comments

Selectman Annino did not have any comments.

Selectman Dudek noted there isn't anything specific in the Charter for notifying political parties for appointments except for vacancies.

7. Appointments

**Motion by Iino, second by Annino, to appoint Terrance P. O'Neill to the Menunketesuck Greenway Working Group for a term ending December 31, 2013. Voting in favor – Iino, Annino, Dudek. Opposed – none. Motion Carried.**

**Motion by Iino, second by Dudek, to appoint Walter J. Adametz, Jr. to the Lower Connecticut River Valley Regional Agricultural Council for a term ending December 31, 2013. Voting in favor – Iino, Dudek, Annino. Opposed – none. Motion Carried.** Mr. Adametz noted this is the first Regional Agricultural Council in the State of Connecticut.

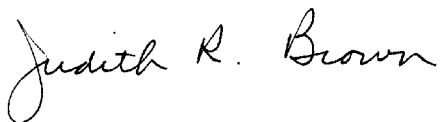
Selectman Dudek reminded everyone this week is National Volunteer Week. Perhaps a letter should go out to volunteers of various town boards and commissions.

Selectman Dudek noted he attended the Annual Ambulance meeting where discussion came up regarding the insurance bill. There was discussion as to whether the Town should pay for the insurances or whether the Ambulance should pay as they now have a source of outside income. It was agreed this should be researched and discussed further. At what point is someone a volunteer. There was a brief discussion regarding the abatement which was created by State Statute.

12. Adjournment

**Motion by Annino, second by Dudek, to adjourn at 9:00 PM. Voting in favor – Annino, Dudek, Iino. Opposed – none. Motion Carried.**

Respectfully submitted,



Judith R. Brown, Recording Secretary

