

1. Call to Order

The Killingworth Board of Selectmen held its regular meeting on Tuesday, November 12, 2013, at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut. In attendance were First Selectwoman Catherine Iino and Selectman Fred Dudek. First Selectwoman Iino called the meeting to order at 7:01 PM.

2. Pledge of Allegiance

Pledge of Allegiance was not recited as there was no flag in the meeting room.

3. Approval of Minutes

**Motion by Dudek, second by Iino, to approve October 28, 2013 Minutes amended as follows:**

- ✦ **Under 8. Old Business A. Valley Shore Contract – last sentence should read, "First Selectwoman Iino indicated she was advised there is currently no way to alter the calendar so it was agreed to add "and decreases" to the contract, and Valley Shore would initial it.**
- ✦ **Under 9. New Business B. Municipal Audit Status Update – correct "over's and under's" to read "overs and unders".**
- ✦ **Under 9. New Business B. Municipal Audit Status Update – 6th sentence should read, "A Town Meeting should be held on November 19th to vote the overs and unders."**

**Voting in favor – Dudek, Iino. Opposed – none. Motion Carried.**

4. Visitors' Comments

Elizabeth Disbrow was present.

5. Tax Abatements & Refunds

**Motion by Dudek, second by Iino, to approve Tax Refunds as reviewed. Voting in favor – Dudek, Iino. Opposed – none. Motion Carried.**

6. Vacancies on Appointive Committees

The following vacancies were noted as shown on the posted Agenda – Emergency Management – 2, Housing Partnership – 7, Parmelee Steering – 3, Energy Task Force – 3, Open Space – 1, Traffic Safety – 3, Health & Safety – 1 and Park & Rec – 1.

7. Appointments

It was noted representatives to the HK Rec Authority were already recommended for appointment on May 28, 2013 by the Board of Selectmen. This will now have to go to Town Meeting for confirmation.

8. New Business

A. BOS Schedule of Meetings for 2014

The Board of Selectmen 2014 Meeting Schedule was distributed and reviewed.

**Motion by Dudek, second by Iino, to approve 2014 BOS Meeting Schedule as**

**presented. Voting in favor – Dudek, Iino. Opposed – none. Motion Carried.**

B. BOS Designate Acting First Selectman

**Motion by Iino, second by Dudek, to designate Selectman Fred Dudek as Acting First Selectman in the absence of the First Selectwoman. Voting in favor – Iino, Dudek. Opposed – none. Motion Carried.**

C. Capital Request – Public Works

There was a brief discussion regarding replacement of a vehicle. No one was present from Public Works so this item was tabled until a future meeting.

D. Sheldon Park Irrigation Bid

The proposed Invitation to Bid, Proposed Irrigation System for Irene Sheldon Memorial Park was reviewed. Bids are due on December 6, 2013 and will be opened on December 9, 2013. **Motion by Iino, second by Dudek, to issue Sheldon Park Irrigation Bid. Voting in favor – Iino, Dudek. Opposed – none. Motion Carried.**

E. Mailbox Replacement Policy

First Selectwoman Iino noted some other towns have written policies for replacing mailboxes. The current policy is that if the plow knocks the mailbox over, the Town will replace it. If the snow knocks it over, the Town will not replace it. First Selectwoman Iino will write up a simple policy to be reviewed. Selectman Dudek asked if there are specific postal requirements for location of mailboxes and if so, they should be adhered to.

9. CI Comments

First Selectwoman Iino noted the Energy Task Force has been meeting regularly and suggested Selectman Dudek might be able to attend some of these meetings.

First Selectwoman Iino suggested appointing an Economic Development Commission with an idea of looking at improving the viability of our commercial district. There was a brief discussion regarding a potential restaurant at the former Holly Loft and resolution of the septic system issue.

There was discussion regarding whether or not there should be a Traffic Safety Committee. It was felt, a Traffic Safety Committee was not necessary.

11. Selectmen's Comments

Selectman Dudek noted he was pleased to be on the Board of Selectmen for another term with First Selectwoman Iino and Selectman Annino.

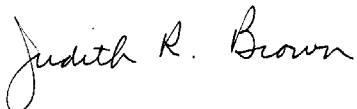
There was a brief discussion regarding what should be done with the Town Office Building Project (barn and modulars). It was noted the Committee will probably come before the Board sometime after the first of the year.

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12. Adjournment

**Motion by Iino, second by Dudek, to adjourn at 7:36 PM. Voting in favor – Iino, Dudek. Opposed – none. Motion Carried.**

Respectfully submitted,

A handwritten signature in cursive script that reads "Judith R. Brown". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Judith R. Brown, Recording Secretary

attachments – Tax Refunds 11/12/13