

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

MINUTES

Regular Monthly Meeting
September 10, 2013

Chair John McMahon called the September 10, 2013 Regular Monthly Meeting of the Town of Killingworth's Board of Finance to order at 7:00 P.M. in the Front Meeting Room of the Town Office Building. Members present: Chair John McMahon, Clerk Gwenne Celmer, Mark Williams and Nancy Gorski. Vice Chair Shawn O'Connell and Hilary Kumnick was excused. Visitors: Carolyn Anderson and as noted below.

Visitors

- **Sheldon Field Renovation Project.** Selectwoman Catherine Iino brought with her Killingworth Park and Recreation Director Dan Colona and Dan Glynn and Ed Merola of the Killingworth Youth Group to update the Board on the proposed field renovation project and potential funding.
- **Claudette Lagasse, Town Treasurer.** Lagasse was out of town. She submitted her July and August 2013 Reports for the evening. Financial Director Regina Regolo reviewed entries under miscellaneous income and answered inquiries of Board members.
- **FEMA.** First Selectwoman Catherine Iino discussed the following line items within public works, comparing FY12/13 and 13/14: crack sealing, spot paving, guard rails, road sweeping and brush tipping. Expenses charged to these line items incurred from major storms during both fiscal years will be partially reimbursed by FEMA.
- **Open Space Acquisition.** The Board of Selectmen authorized Iino to request \$9700 to be donated to the Killingworth Land Conservation Trust towards the purchase of the Welter Woods by them for open space. It was suggested the funding come from the capital line account for the purchase of property for open space.
- **Audit Ending June 30, 2013.** Update by Regolo.
- **RFP for Auditing Services.** Regolo anticipates the draft package to be ready for the October 2013 Board of Finance Meeting. The pre-bid meeting should be set during November 2013.
- **Ten-year Capital Plan.** Regolo is still compiling information.

Town Office Building. No discussion. This will be removed from future agendas,

Executive Session

- **Labor Negotiations**
- **Land Acquisition**

The Session was not held.

Minutes.

- July 9, 2013. Celmer **MOVED** to accept and approve as submitted the Minutes of the July 9, 2013 Regular Meeting. Gorski seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0.
- **August 13, 2013.** This meeting was cancelled.

Bills. Williams **MOVED** to accept and approve for payment the following invoices for Hynes:

1. July 2013 - \$89.91 and
2. August 2013 - \$209.79

Celmer seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0.

Old/New Business

- **Action on Funding Requests.** Celmer **MOVED** to donate \$9700 from the Capital Line Item for Open space Acquisition to the Killingworth Land Conservation Trust towards their purchase of Welter Woods for open space. Gorski seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0.
- **Tax Collector's Report: July & August 2013.** The Report was distributed prior to the meeting. There were no inquiries at this time.

Budget Process FY 14/15. A draft letter for pre-budget discussions with some agencies was distributed for review. The letter will be tweaked by McMahon and distributed.

Agenda: October 8, 2013 Regular Meeting. No additions to the customary agenda at this time.

There being no further business, Williams **MOVED** to adjourn the meeting. Celmer seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski and Williams. Opposed: none. The motion was **carried**, 4-0-0. The meeting was **adjourned** at 9:00 P.M.

Respectfully submitted,
Sherry Lee Hynes
Sherry Lee Hynes, Secretary

E-mailed: Town Clerk
Board of Selectmen
Claudette Lagasse, Town Treasurer
Regina Regolo, Director of Finance
Sherry Lee Hynes, Secretary
BOF Members
Dawn Moony, Webmaster
Elisabeth Disbrow, Administrative Assistant