

Town Office Building Committee

Special Meeting of Thursday, October 25, 2012

Chairman Jim Lally called the meeting to order at 7:05 p.m.

In attendance: Jim Lally, George Keithan, David Gross, Lou Annino, Daniel Haas, Scott Perry and Gina Regolo.

Also present: Catherine Iino, Brian Humes

Jim Lally made motion to accept the draft annual report for fiscal year 11/12 and to authorize Gina Regolo to submit it to the Board of Finance. Lou Annino, Sr seconded the motion. The motion carried, with Scott Perry and Daniel Haas abstaining.

David Gross made a motion to accept the 2013 Regular Meeting Schedule. Lou Annino, Sr seconded the motion. The motion carried.

Brian Humes from Jacunski and Humes said that there is a two-step process. First, we need to reexamine, redefine the square footage based upon “program needs.” There was a lot of confusion before the 1st referendum regarding the square footage. People misunderstood the existing square footage, some of which is not ADA accessible and therefore not suitable for public use.

Second, the Town Office Building Committee needs to take another look at spaces & rooms. If necessary, Brian plans to spend some time with the Building Department and the Office of 1st Selectmen to clarify needs.

The group discussed the importance of identifying “needs” versus “wants;” the number and size of conference areas; initial and on-going costs; the cost-effectiveness of post-and-beam construction; and types of energy systems.

Brian Humes will be arranging for an evaluation of the structural, mechanical, and electrical condition of the existing modulars.

The committee agreed to call a special meeting on Wednesday, November 14th at 7 p.m. Brian Humes will be in attendance. The Regular meeting scheduled for Thursday, November 15th will be cancelled.

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Regina Regolo
Acting Recording Secretary