

**Killingworth Park and Recreation Commission
Regular Meeting June 11, 2012**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, June 11, 2012, at 8:00 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Sallyanne Bauer (departed at 9:15 p.m.)
Bill Burley
Rob Grasso
Bill Silas
Scot Thomas (arrived at 8:08 p.m.)
Absent: Glenn Johnson

1. Chairman Dan Colonia called the meeting to order at 8:04 p.m.

2. Minutes of: Regular Meeting held May 14, 2012

***A motion was made by Bill Silas and seconded by Sallyanne Bauer to accept the minutes of the May 14, 2012 meeting as written. Bill Burley abstained. Motion passed.**

3. Visitors present: Dan Glynn, KYL
John Hosney, KYL

4. Communications, Bills and Applications

a. Communications from other town agencies are emailed to the commission as received. Dan also presented a letter he received from Mark Erwin, of ML&P Sport Field Maintenance, requesting to bid on the next KRP maintenance contract.

b. The following bills were received:

bill from Langer Landscaping for 5 cuttings at Sheldon, Rocco and Bethke, and 4 th installment of KRP maintenance contract, in the amount of	3488.13
bill from BSN Sports, for benches, in the amount of	1906.20
bill from Anthony Carri, for 31 days, the in the amount of	279.00
bill from Michelle Cumpstone, for April and May, in the amount of	549.00
bill from Olsen Sanitation, for KRP, Rocco and Sheldon fields, in the amount of	417.00
bill from All-Ways Dumpsters, including extra pick up, in the amount of	190.00
bill from Beaverkill Trout Hatchery, for fishing derby fish, in the amount of	604.50

***A motion was made by Rob Grasso and seconded by Bill Burley to authorize payment of the above bills. Motion passed unanimously.**

c. No applications were received.

5. Treasurer's Report

Treasurer Bill Silas reported that \$2630.00 was moved to the capital budget for the KRP sign. Bill Silas reported:

Opening balance	\$	31,215.77
Ending balance		30,694.07
(approx. June expenditures		6,000.00
approx.. year-end balance	\$	24,000.00)

Bill explained that the account balance is higher than expected because KRP maintenance is coming in under budget and several field maintenance items were not yet purchased this year, including:

- gravel for Sheldon and Rocco driveway (\$1500)
- woodchips for Sheldon playground (\$2500)
- fertilize and over-seed Sheldon, Rocco and Bethke fields (\$3000-\$4000)
- clay for Sheldon, Rocco and Bethke fields (\$3000)

Dan noted that All-Ways Dumpsters suggested that the commission purchase the recycling receptacles for the fields and they will provide recycling service with trash collection, and he added that \$5751 remains in the KRP capital budget. Sallyanne stated that Rocco Park already has recycling receptacles. The group then discussed additional items needed at the fields including picnic tables for KRP, bicycle racks, directional road signs and barrier fencing between Rocco and the transfer station. The group also discussed purchasing small gravel for the driveway at KRP to prevent gravel from spilling out onto the roadway.

***A motion was made by Bill Silas and seconded by Sallyanne Bauer to spend up to \$3800 to purchase 2 7-foot concrete picnic tables (\$2000 from KRP Capital Fund), 2 8-bicycle racks and 4 recycling receptacles for Sheldon and KRP. Motion passed unanimously.**

***A motion was made by Bill Silas and seconded by Sallyanne Bauer to spend up to \$2000 for small-size gravel for KRP and Rocco Parks. Motion passed unanimously.**

Scot presented a quote of \$29/foot for 6-foot vinyl barrier fencing between Rocco and the transfer station. Discussion followed regarding fence placement to keep children out of the transfer station and protecting children from branches coming through the fence. Dan advised that he would contact Cathy Iino to discuss payment responsibility.

***A motion was made by Rob Grasso and seconded by Sallyanne Bauer to spend up to \$3000 for 100 feet of 6-foot vinyl fencing for Rocco Field. Motion passed unanimously.**

6. Old Business

a. Parks and Field Maintenance

- Sheldon Field – nothing new to discuss.
- Rocco Field – The group discussed field maintenance at Rocco, noting that any maintenance would be coordinated with the drainage project in the fall. Dan noted he had received no further information regarding Rocco's drainage project in Glenn's absence, but added he would call him.

- Bethke Field – nothing new to discuss.
- KRP – The commission noted that the goal areas are showing signs of wear and summer usage should be reduced to allow areas to recover. Dan stated that the fields may be closed and noted that summer soccer leagues could be an issue. Bill Silas questioned whether the grass is mowed too short, contributing to the wear and tear. Scot and Dan both noticed “soft” spots but stated that on the whole the fields are good, and Dan questioned whether there could be an irrigation leak. Bill advised that the gates are frequently open all night and the group agreed that gates should be locked no later than 9 p.m. nightly.

Sallyanne questioned the status of the benches for KRP, and Dan stated that there were sets of benches but no bleachers. Scot and Dan suggested they be delivered to KRP and agreed to assemble them. Sallyanne noted that Jeremy Adametz agreed to assemble and deliver them. Dan will call Gina to arrange with Walter Adametz. Sallyanne also noted that there are soccer goals and 12x50’ boundary nets scattered in the town garage that should also be delivered.

- b. Sheldon Re-Design – Dan presented final drawings for the Sheldon re-design. Discussion of the need for a large diamond followed and the group agreed that more urgent need exists for girls’ softball and Little League fields. Irrigation was also discussed noting need and importance advising that it is one of the project’s goals.
- c. Town Recreation Survey – Rob discussed the 2000 Killingworth survey and those from other towns noting the focus should remain on future recreational needs rather than past reviews. The commission’s discussion included bicycle paths, skating pond, walking track at KRP and playgrounds, as well as grants and volunteer installers. Dan also discussed neighborhood parks noting all of Killingworth’s existing parks are north of Route 80. Rob offered to email a sample survey to the group.

7. New Business

Bill Burley informed the commission that the HK Youth Lax is planning to purchase AED’s for the fields and hoped that both Killingworth’s and Haddam’s Park & Recreation Commissions would contribute. Discussion followed regarding equipment prices, ease of use and storage options, and the group suggested the organization contact the Killingworth Lions Club, the Killingworth Women’s Organization and the Killingworth Foundation for donations.

8. Adjournment

***A motion was made by Bill Silas and seconded by Rob Grasso to adjourn the meeting at 9:35 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary