

**Killingworth Park and Recreation Commission
Regular Meeting, November 5, 2012**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, November 5, 2012, at 8:00 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Sallyanne Bauer
Glenn Johnson
Scot Thomas
Bill Burley
Rob Grasso

1. Chairman Dan Colonia called the meeting to order at 8:05 p.m.

2. Minutes of: Regular Meeting held October 1, 2012

***A motion was made by Glenn Johnson and seconded by Scot Thomas to accept the minutes of the October 1, 2012 regular meeting as written. Rob Grasso abstained. Motion passed.**

3. Visitors present: Dan Glynn, KYL

4. Communications, Bills and Applications

a. Dan informed the commission that Eric Auer arranged for Killingworth residents Dan and Nanci Coleman to donate an unwanted garden shed to the commission, and he circulated a note from Cathy Iino thanking them (a copy of which is attached to these minutes). He went on to say that he will go to Planning & Zoning for approval and to determine whether footings or a pad is needed to properly install the shed at KRP. The group discussed possible locations and uses for the shed. Dan noted that he is going to Planning & Zoning for 3 projects: the shed at KRP, the Rocco drainage issue and the re-design of Sheldon Park.

b. The following bills were received:

bill from Langer Landscaping, first payment of new KRP maintenance contract (4 mowings in October at Bethke, Sheldon and Rocco fields) in the amount of	1730.63
bill from Olsen Sanitation, for KRP (twice weekly), Rocco and Sheldon fields, in the amount of	487.00

The commission discussed the option of purchasing a unit to remain at KRP year round.

bill from Shelly Cumpstone, for September, and for new lock and chain to secure KRP, in the amount of	324.00
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Dan informed the group that the lock had been cut and the lock and chain were missing, so the Cumpstones had replaced it. The group noted that All-Ways Dumpsters opens the gate and enters the park very early in the morning to collect trash.

bill from Anthony Carri, for September, in the amount of	270.00
bill from All-Ways Dumpsters, in the amount of	178.50

Dan noted there is a new fuel surcharge on the All-Ways Dumpsters bill.

bill from Killingworth Garage to move shed to KRP, in the amount of	150.00
bill from CL&P, in the amount of	38.50
second bill from CL&P, in the amount of	39.70
third bill from CL&P, in the amount of	39.46
fourth bill from CL&P, in the amount of	136.20

Dan noted he had ordered 16 brackets for the benches at KRP, but received incorrect parts so he will contact the vendor.

***A motion was made by Sallyanne Bauer and seconded by Scot Thomas to authorize payment of the above bills. Motion passed.**

c. One new application was received for the fall 2013 season. The group agreed to table the application until 2013.

5. Treasurer's Report

Treasurer Sallyanne Bauer reported:

YTD expenditures (approx.)	\$	14,500.00
New Expenses		7,000.00

Discussion followed regarding field maintenance charges as Sallyanne questioned if the budgeted amount was sufficient. Dan noted that he gave Sallyanne a copy of the budget form for the next fiscal year's budget and suggested it be discussed at the next meeting.

***A motion was made by Glenn Johnson and seconded by Bill Burley to accept the Treasurer's Report as read. Motion passed unanimously.**

6. Old Business

a. Parks and Field Maintenance

- Sheldon Field – Dan Glynn stated that there was some storm damage to a fence pole and backstop at lower Sheldon.
- Rocco Field – The group discussed the \$984.00 price quote for the additional 27 feet of fencing to complete the fence project. Dan Glynn noted that the flagpole was beyond repair and the group agreed to investigate replacing it.

***A motion was made by Scot Thomas and seconded by Rob Grasso to authorize up to \$984.00 for additional fencing at Rocco Field. Motion passed unanimously.**

- Bethke Field – Dan explained that Eric Auer noted that the growth in front of the field could be trimmed back explaining it was intended to be a protective barrier.
- KRP – Dan discussed Erik Toman's Eagle Scout project noting it was complete and looks great. He added that he asked Cathy Iino to send a thank you and would like a thank you gesture from the commission as well. He further noted

that there are 2 ash trees impacted by the October 2011 storm that should come down and Scot agreed to take care of them. Rob explained that there is an opening to access the Phase II property from the southern corner that should be blocked to prevent vandalism.

***A motion was made by Rob Grasso and seconded by Scot Thomas to authorize up to \$60.00 to chain off opening at KRP. Motion passed unanimously.**

The commission discussed demolition of the abandoned building. Dan stated that he discussed remediation with Cathy Iino but cost estimates were too high. Scot stated that there is lead in the building and noted that the remedial work must be completed before demolition. He is getting 2 most estimates for both lead abatement and demolition. Dan proposed adding the work to next year's capital budget.

b. Sheldon Re-Design – The commission discussed timing of the re-design project and the possibility of completing it in stages. Options discussed included starting the project with the upper fields and leaving the lower field undisturbed as long as possible and utilizing more Haddam fields to meet KYL's needs. Dan explained he believes one spring season will be lost at Sheldon, and his goal is to begin construction as soon as possible. Dan plans to present the project to the Board of Selectmen with the present cost estimate of \$700,000, hoping to go out to bid to determine the actual cost. Sallyanne suggested he also request to use Bethke Field while Sheldon is off-line, but Dan noted that is not a Board of Selectmen issue but rather a Planning & Zoning issue. Glenn added that he will finish the bid documents.

c. Dan stated that the recreation survey was published in this week's Killingworth Krier and was available on the town's website, and added that collection boxes were located at the Killingworth Library and Town Hall. The group then re-iterated that the results of this survey would be used to update the Recreation Master Plan of projects for the next ten years, rather than alter existing projects.

7. No New Business was discussed.

8. Adjournment

***A motion was made by Sallyanne Bauer and seconded by Rob Grasso to adjourn the meeting at 9:05 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary

Attachment