

**Killingworth Park and Recreation Commission
Regular Meeting, October 1, 2012**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, October 1, 2012, at 8:00 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Sallyanne Bauer
Glenn Johnson
Scot Thomas (arrived at 8:10 p.m.)
Bill Burley
Absent: Rob Grasso

1. Chairman Dan Colonia called the meeting to order at 8:04 p.m.

2. Minutes of: Regular Meeting held September 10, 2012

***A motion was made by Glenn Johnson and seconded by Bill Burley to accept the minutes of the September 10, 2012 regular meeting as written. Motion passed unanimously.**

3. Visitors present: Dan Glynn, KYL

4. Communications, Bills and Applications

a. The only communications Dan received was a memo from Town Clerk Linda Dudek requesting the 2013 meeting schedule. Dan passed around the proposed meeting schedule (a copy of which is attached to these minutes.) A discussion of meeting time followed.

***A motion was made by Scot Thomas and seconded by Sallyanne Bauer to accept the proposed meeting schedule clarifying the June date. Motion passed unanimously.**

b. The following bills were received:

| | |
|---|---------|
| bill from Langer Landscaping, final payment of KRP maintenance contract, in the amount of | 1513.13 |
| bill from Langer Landscaping, for 6 extra cuttings at KRP during the contract period in the amount of | 1740.00 |
| bill from Langer Landscaping, for 4 mowings at Bethke, Sheldon and Rocco fields, and spray and rake Bethke and Sheldon fields, in the amount of | 2550.00 |
| bill from CL&P, dated 9/12, in the amount of | 39.46 |
| second bill from CL&P, dated 9/12, in the amount of | 39.70 |
| third bill from CL&P, dated 9/12, in the amount of | 44.17 |
| fourth bill from CL&P, dated 9/12, in the amount of | 172.18 |
| bill from Olsen Sanitation, for KRP, Rocco and Sheldon fields, in the amount of | 417.00 |
| bill from Anthony Carri, for August, in the amount of | 279.00 |

bill for tape to mark “No Parking” areas at KRP in the amount of 13.81
***A motion was made by Glenn Johnson and seconded by Scot Thomas to authorize payment of the above bills. Scot Thomas abstained. Motion passed.**

c. No new applications were received.

5. Treasurer’s Report

Treasurer Sallyanne Bauer reported:

| | | | |
|---------------------------|----|-----------|-------------------------|
| Opening balance (approx.) | \$ | 54,000.00 | |
| Expenses | | 12,446.27 | (approx. 27% of budget) |
| Ending balance | \$ | 41,473.49 | |

Discussion followed regarding moving Erik Toman’s \$860.00 bill to the capital budget and the \$650.00 seeding at KRP to the seeding line item. The commission then discussed timing to remove the port-o-potties from the parks, agreeing to remove them in November, leaving one handicapped unit at KRP at \$125.00/month for hikers. Sallyanne noted that there is \$500.00 available in the budget for tree work at Bethke discussed at the last meeting. Dan noted he will check with Eric Auer to determine if there is any reason not to cut the trees.

***A motion was made by Glenn Johnson and seconded by Scot Thomas to accept the Treasurer’s Report as read. Motion passed unanimously.**

6. Old Business

a. Parks and Field Maintenance

- Sheldon Field – nothing new to discuss.
- Rocco Field – Glenn stated that the Inland Wetlands Commission should approve the drainage project at their meeting next Monday, noting this project does not have to go before Planning & Zoning, but the Sheldon re-design does.
- Bethke Field – discussed earlier with Treasurer’s Report.
- KRP – Dan discussed the problem of users parking in “No Parking” areas such as the driveway and islands, noting that the “No Parking” did not help. He went on noting he marked areas with tape and stakes and rocks, but the problem persists. Dan recounted the details of his encounter with a travel club parent who insisted on parking illegally, and explained that the Planning & Zoning Commission and neighbors specifically requested that the parking area be located at the back of the property. Dan also discussed several comments he’s received requesting that a port-o-potty at KRP be moved closer to Field 4. The group discussed the reasons for the location of the port-o-potties including keeping the trucks servicing them away from the fields and irrigation systems, locating them together and in one central spot away from the neighbors and also clustering them to prevent wind damage. Dan indicated that he spoke with the Soccer Club regarding closing two fields early for maintenance and they agreed to schedule around the closings, which allows the fields to be closed when rec soccer ends. The group discussed locating the second bicycle rack at Sheldon Park and Scot agreed to get the missing bolts and assemble it. Also discussed were the remaining benches to be assembled, which are missing brackets and screws, and Dan suggested that the missing items might still be at the Town

Garage where the benches had been stored, and added he will contact Walter Adametz. The group discussed locating the second bicycle rack at Sheldon Park and Scot agreed to get the missing bolts and assemble it.

***A motion was made by Scot Thomas and seconded by Sallyanne Bauer to approve up to \$100.00 for the purchase of hardware to assemble benches. Motion passed unanimously.**

Dan noted that with the past weekend's rains, water was overflowing the swale and flowing onto the road. The group then expressed interest in having the swale cleaned out/repared themselves and not waiting for the town to do it.

Dan noted that he has repeatedly spoken to Cathy Iino requesting the town to clean it out but it never happens. In-depth discussion of the drainage problem and proposed solutions followed and Dan agreed to contact Cathy Iino again. He added that he doesn't want to wait too long to resolve it because then the commission takes the blame for the problem, and Phase I final approval and Phase II construction are dependent upon it. Dan then discussed the abandoned cabin on the property noting that the presence of asbestos and/or lead has delayed demolition. The planned fire department burn of the structure originally would cause environmental issues. Scot offered to investigate the issue and Bill mentioned that he has contacts in this field and could help.

b. Sheldon Re-Design – Dan Glynn discussed new little league field sizes and the commission stated that the new regulations were considered in designing the fields. Glenn noted that bid documents should be ready by the end of the month and Dan indicated that he will bring the project to the next Selectmen meeting. Dan summarized that approval is needed to go to bid, the winning bid must be approved as well as usage of the STEAP Grant.

c. The commission then discussed the recreation survey and the turf issue. Sallyanne questioned the wording of the proposed survey explaining it gives the impression that the Sheldon re-design is eminent and she suggested it instead say that the Sheldon project is in "planning stages." The commission went on to discussed distribution options including mail, email, town website and the Krier, and then agreed to discuss the issue at the next meeting.

7. No New Business was discussed.

8. Adjournment

***A motion was made by Bill Burley and seconded by Glenn Johnson to adjourn the meeting at 9:04 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary

Attachment

Killingworth Park and Recreation Commission
323 Route 81
Killingworth, CT 06419

2013 Meeting Schedule

The Killingworth Park and Recreation Commission will hold regular monthly meetings on the second Monday of each month, unless otherwise noted, at 8:00 PM at the Killingworth Town Office Building at 323 Route 81, Killingworth, Connecticut, as follows:

January 14, 2013

February 11, 2013

March 11, 2013

April 8, 2013

May 13, 2013

June 10, 2013

July 8, 2013

August 12, 2013

September 9, 2013

October 7, 2013 (1st Mon. due to Columbus Day)

November 4, 2013 (1st Mon. due to Veterans Day)

December 9, 2013