

## MINUTES

### Meeting of the Parmelee Farm Steering Committee

Thursday September 6, 2012 - Killingworth Town Hall

The following committee members were in attendance: Robert Broach, Christine Cronin, Doug Ewers, Tim Gannon, Richard Pleines, Peg Scofield.

Absent: Terry Doyle, Linda Dudek, Karen Milano

Guests: Bruce Dodson, Fran Dooley

Tim Gannon called the meeting to order at 7:03 p.m. and welcomed the guests.

Peg Scofield moved to approve the minutes from the meeting on August 2, 2012, seconded by Doug Ewers. Unanimously passed.

Richard Pleines moved to approve the minutes from the special meeting on August 21, 2012, seconded by Peg Scofield. Unanimously passed.

Tim then gave an update on the STEAP grant project. The board of selectmen has conditionally approved the bid from Noble Construction. The condition is that Mike Fortuna will have discussions with Noble Const. and see where modifications can be made to make a reductions of the amount of the bid to the \$150,000. Tim reported that there was a meeting at the farm with himself, Peg Scofield, Mike Milano Mike Fortuna and Dick Leighton. During that meeting Mike Fortuna told them he has spoken to Noble, and Noble is contacting all of their subcontractors, for the specifics of their bids. Mike Fortuna will report back to the committee once he has met with Noble. He is confident that Noble will come up with a cost effective plan that will allow the project to go forward. Peg Scofield informed Mike Fortuna that the committee is willing to forgo the involved landscape and grading for the back handicapped entrance to the house in favor of a more economical wooden ramp to satisfy the ADA requirements. This will help with the cost. The contract with Noble will not be signed until the committee has received and approved the revised package from Noble. Mike Fortuna should be back to the committee in about a week.

Tim then announced that the roof on the stone barn is complete and all that is left is to hang the doors and repair the windows . He also said that Tim Foreman had noticed that the slab at the 4-foot door is slanted in towards the building and should be removed and we should add a gutter on that side of the building. This would fix the problem of rain running into the building. Bruce Dodson is working on the windows and should have them secured soon. Tim suggested that we might look into having the stone barn painted. The committee will try to line up volunteers.

Bruce reported on the progress at the schoolhouse. He has completed closing in the windows on both sides. The next item he will tackle is closing in the back where the old chimney was located. This will be done by installing a piece of pre-painted plywood. There are some floor beams that were possible

donations, that are outside the building under a green tarp. They will be stored in the building until a floor is installed.

Peg Scofield then went over the events that are planned for the fall. These events include, the KWO Fall Festival - October 13, Lions Pig Roast October 14, Woodland Fair (CREAPA) - October 27 and the Chamber of Commerce -Christmas at the Farm – December 8. There was lengthy discussion on these events. Fran Dooley volunteered to donate a 20 foot blue spruce for the Christmas tree.

Tim then went on to discuss the stand alone restroom. Mike Milano has generously agreed to donate the labor to construct it. It will be located just east of the concrete slab where the old English barn and addition once stood. The committee will have to buy the building supplies and provide the concrete slab. The plans will be supplied by Mike Fortuna as part of the STEAP Project contract. This was all discussed with Dick Leighton the other day. As for the electric work, Mike Milano said he could donate some of the digging for the trenches. The conduit will have to be purchased. Tim will speak to Dick Leighton to get pricing information for the conduit. Dick Leighton suggested 200 amps for the stone barn and 400 amps for the pole barn. There was lengthy discussion on the restroom building.

Richard Pleines handed out photos of the garden at the Harwinton fairgrounds. He was thinking of this re: a memorial garden which was discussed at a prior meeting. There will be more discussion on this at a later date.

Tim Gannon asked if there were any more ideas for Eagle Scout projects. The list compiled last month was reviewed. There was discussion of the list.

Tim announced that there would be a clean-up day on October 6 from 9 - 12 in anticipation of the fall events. There was discussion of the items that need to be done.

There was discussion of the farm updated in the Krier. It was noted that Karen Milano had done a very nice job and be asked to do it again.

Meeting adjourned at 8:49 p.m.

Respectfully submitted,

Christine Cronin, Secretary