

## MINUTES

### Meeting of the Parmelee Farm Steering Committee

Thursday August 2, 2012 - Killingworth Town Hall

The following committee members were in attendance: Robert Broach, Christine Cronin, Terry Doyle, Linda Dudek, Doug Ewers, Tim Gannon, Karen Milano, Richard Pleines, Peg Scofield.

Absent: Joseph Hutchins

Guests: Bruce Dodson, Margo Burns (CREAPA)

Tim Gannon called the meeting to order at 7:04 p.m. and welcomed the guests.

Richard Pleines moved to accept the minutes from the meeting of July 5, seconded by Robert Broach. Passed. Terry Doyle and Karen Milano abstained.

Tim Gannon told the committee that they are all invited to the Eagle Scout ceremony to be held on the farm Saturday August 4 at 3 p.m. Many of the Eagle Scout projects were done on the farm. John Himmelman will be holding a moth identification event on the same day at 7 p.m., but there will be no conflict. Peg Scofield then reviews the Scouts plans for set up and breakdown for the event...and asked that committee members be around on that day to supervise parking, etc.

Margo Burns an environmental planner from CREAPA then addressed the committee on the Woodland Fair, an event they will be holding on the farm October 27 (with a rain date of the following week.). This is part of a community outreach program – a forest stewardship initiative. This is the first event of its kind. Margo said that she and Tom Worthley (co-chair of the event) had been on the property and had walked some of the trails. She felt that the farm is a perfect venue for their event. There was a lengthy discussion concerning parking, set up insurance requirements, etc. Margo will contact Peg Scofield to arrange a mutually convenient date to meet at the property and work out the details of the event.

Peg Scofield then stated that the committee should schedule volunteer work days prior to the event so that the property is in good shape for the event.

Tim Gannon reported that Mike Fortuna said the walk through on July 24 at the farmhouse went well with 12 contractors attending. Mike believes that we will probably receive 4 bids on the job. The bids are due August 10. The Board of Selectmen will open the bids at their meeting August 13. Tim said that we will have a special meeting of PFSC on August 14 at 7 p.m. to discuss the bids with Mike Fortuna. There was discussion as to whether the committee had received hard copies of the bids documents. Tim will check with Paula Tunney tomorrow and make sure that the bid documents are in hand.

Tim reported that the roof on the stone barn is almost complete...the additional pieces of metal have arrived and will be installed when Tim Foreman and John Burn can get to it. Terry Doyle said that he could construct a work table out of the palate material left from transporting the roofing materials.

Bruce reported that he has cut the lumber to patch the schoolhouse...it will be installed after it is painted.

Tim reported that the removal of the two spruce trees from the back of the farmhouse has been completed.

Tim said that the committee has to develop a priority list for the next year. The first item discussed was getting electricity to the stone barn. Tim has met with Dick Leighton concerning this. Dick said that if the committee would get a drawing of the stone barn to him with placement of the electric outlets and lights he would review it and make suggestions. There was lengthy discussion. Tim asked Bruce to prepare the drawing for the electricity plan for Dick to review.

Terry Doyle moved to make the electricity in the stone barn the first priority, seconded by Peg Scofield. Unanimously passed.

There was then discussion as to the next items on the priority list which included bringing the electricity service to the pole barn and a restroom building. There was lengthy discussion.

Richard Pleines moved that the next item on the priority list should be a) bring electric to the pole barn and b) construct a freestanding restroom building (this includes drilling a well and digging a new septic.), seconded by Peg Scofield. Unanimously passed.

Peg Scofield then stated that the Boy Scouts have asked for a list of possible Eagle Scout projects on the farm. There was discussion. The list of projects is as follows:

Constructing benches and supplying plans and jigs for future use.

Constructing more picnic tables

Install old flagpole from town hall at the farm

Installation of dog waste disposal stations

Put together an emergency location map for the hiking trails and trail markers

Work on two of the old town road crossings.

Meeting adjourned at 9:36 p.m.

Respectfully submitted,

Christine Cronin, Secretary