

## MINUTES

### Special Meeting of the Parmelee Farm Steering Committee

Tuesday April 3, 2012 - Killingworth Town Hall

The following committee members were in attendance: Robert Broach, Christine Cronin, Terry Doyle, Tim Gannon, Karen Milano, Peg Scofield.

Absent: Linda Dudek, Doug Ewers, Joseph Hutchins, Richard Pleines

Guests: Bruce Dodson, Michael Fortuna (TLBA), Dick Leighton, Paula Tunney (TLBA)

Tim Gannon called the meeting to order at 10:03 a.m. and welcomed the guests.

Michael Fortuna of TLBA introduced his associate Paula Tunney. He then began his presentation on the plans for the STEAP grant funds work on the farmhouse. First he reviewed the items that must be done to make the farmhouse building code compliant -- including the structural work, electrical, the heating system, and fire safety issues. Dick Leighton stated that for a building such as this the code requires a sprinkler system. There was lengthy discussion.

Mike Fortuna then presented some drawings showing the various options for the handicapped restroom that is necessary to comply with the ADA regulations. Dick Leighton added another option for the handicapped bathroom. There was discussion on the ADA regulations with respect to the restrooms, the access to the building and the access to the various parts of the house.

Tim Gannon left the meeting at 10:45 a.m.

Dick Leighton then spoke on some of the issues involved with ADA compliance. There was further discussion on this topic.

Peg Scofield thanked Mike Fortuna for his presentation and said that all of the items presented today would be discussed at length at Thursday's regular monthly Steering Committee meeting.

Meeting adjourned at 11:30 a.m.

Respectfully submitted,

Christine Cronin, Secretary