

MINUTES

Special Meeting of the Parmelee Farm Steering Committee

Tuesday March 13, 2012 - Killingworth Town Hall

The following committee members were in attendance: Robert Broach, Christine Cronin, Terry Doyle, Linda Dudek, Doug Ewers, Tim Gannon, Karen Milano, Peg Scofield.

Absent: Joseph Hutchins, Richard Pleines

Guests: Bruce Dodson, Michael Fortuna (TLBA)

Tim Gannon called the meeting to order at 9:02 a.m. and welcomed the guests.

Michael Fortuna of TLBA then spoke to the group. This is first in the series of workshops with the architects who will be working on the drawings for the rehab of the farmhouse to be funded with the STEAP grant monies. The purpose of these meetings is to begin to figure out how to get the job done with the STEAP Grant money and what the committee wants and needs to have done to satisfy ADA requirements and the building code.

Bruce Dodson then gave a room by room breakdown of the intended uses of the various rooms of the farmhouse by the historical society. He explained what preliminary work the historical society was doing in the house as far as demolition and that the finish work such as woodwork, plaster and painting that will be done at the historical society's expense and with volunteers. There was lengthy discussion on the various rooms in the house.

Mike Fortuna asked about the wells on the property. Peg Scofield told him that there was one main well that should be able to supply the entire property. The well is old so it will have to be brought up to grade to satisfy the current regulations. There was discussion regarding the well.

Mike Fortuna then presented options for solving the ADA required handicapped restroom and farmhouse access. His ideas were discussed and he said that he would have drawings for the next workshop. There was discussion with regard to the various restroom options.

Mike Fortuna said that the next step is for his team to go the farmhouse and do all of the measuring and get started on the drawings. The date for the next workshop with Mike Fortuna will be held on April 4 at 9 a.m. ***(This meeting has been changed to Tues. April 3 at 10 a.m.)-Tim G.***

He was asked when the STEAP Grant sign have to go up. He said that is not required until the construction begins and that this would be the contractor's responsibility.

Meeting adjourned at 10:20 a.m.

Respectfully submitted,

Christine Cronin, Secretary