

MINUTES

Meeting of the Parmelee Farm Steering Committee

Thursday January 5, 2012 - Killingworth Town Hall

The following committee members were in attendance: Robert Broach, Christine Cronin, Terry Doyle, Linda Dudek, Doug Ewers, Tim Gannon, Karen Milano, Richard Pleines, and Peg Scofield.

Absent: Joseph Hutchins

Tim Gannon called the meeting to order at 7:06 p.m.

Terry Doyle moved to accept the minutes from the meeting on December 1, 2011, seconded by Peg Scofield, passed. Doug Ewers abstained.

Richard Pleines moved to accept the minutes from the special meeting on December 17, 2012, seconded by Peg Scofield, passed. Doug Ewers abstained.

Tim Gannon then gave an update on the Eagle Scout projects. Ethan Drain has completed the tree clearing on the trail. The stumps still have to be removed. Ethan spoke with Tim about leveling out the trail on the approach to Turkey Gut Pond. Tim told him to come up with a plan and then present it to the committee. Terry Doyle stated that this would need approval from Inland wetlands. Peg Scofield brought up the issue of signage at the trail head. There was discussion as to the signage. Tim then spoke about the need for a gate at the beginning of the trail. There was lengthy discussion on the type of gate to use. Tim will speak with Ethan.

Matt McCann is working on raising the funds for the bridge over to the south field. His budget is \$1600. He has already received \$300 from the Lions. He has already gotten approval from Inland Wetlands. There was discussion on the bridge.

A third Eagle Scout (Evan L.) has approached the committee about doing a project. Tim looked at the committee's list of projects. A possible project for him would be to build picnic tables. Tim suggested that Evan speak to Mark Clifton to find out if this would be an appropriate Eagle Scout project...

Tim then reported on the status of the reconstruction of the schoolhouse. He stated that today he saw some people looking at the site. The work is due to start on Monday January 9 and should be completed in about a week.

There was then lengthy discussion about the three quotes that the committee had received for the roof for the schoolhouse.

Richard Pleines moved that the roof on the schoolhouse be done in cedar shingles rather than 50 year architectural shingles, seconded by Terry Doyle, unanimously passed.

Tim will get a more specific bid from Tim Foreman as to the cedar shingles. There was lengthy discussion of construction of a cedar shingle roof.

Tim reported regards to the Pole Barn that Tim Foreman and Mike Girard will be meeting with Dick Leighton January 17 to discuss the project. The Lions have approved the \$34,000 for phase one of the project. This will include stabilizing of the building and a crushed stone floor. A paver floor is planned in the future, when funds can be raised.

There was then discussion of the events already held and to be held at the farm. The December 4 tree lighting was a great success. The cub scouts are having their Klondike Derby January 8 at 11 a.m. John Himmelman will have the first in his series of bird walks on January 14. Karen Milano discussed her idea of having a snowman building contest if and when we have enough snow. She will put a note about this in the Parmelee Farm column in the Krier to start to get the word out. Discussion followed on the snowman building contest.

Peg Scofield stated that it would be a good idea if we start a notebook with a page on each event so that each year when events happen we have information on them in a central place. At the next meeting the committee will devote some time to getting this started.

Peg will lead the walkthrough with the prospective architects tomorrow. So far we know at least 9 firms will be represented. There was a review of the calendar that went out in the RFP. By the February 2 meeting, submissions from the architects will be in. the deadline is January 27. All committee members will receive the proposals prior to the meeting. They should all be reviewed beforehand to expedite the committees review.

Peg Scofield nominated Tim Gannon to be Chairman of the committee for the next year, seconded by Linda Dudek, unanimously passed.

Tim Gannon nominated Peg Scofield to be Vice-chairman of the committee for the next year, second by Linda Dudek, unanimously passed.

Tim Gannon then reported on the budget that he will be presenting to the Board of Finance. He will be suggesting the same numbers as last year -- \$10,000 for operating and \$35,000 for capital improvements. There was discussion on the budget.

Peg Scofield spoke about the cinderblock addition on the Stone Barn. There was discussion of the Stone Barn.

Peg Scofield moved that the committee approve that the cinderblock addition and roof to the addition to the Stone Barn be demolished as soon as funds become available, seconded by Richard Pleines, unanimously passed.

There was discussion that the two cedar trees at the back of the farmhouse would need to be removed. One would be in direct line with the proposed handicapped access ramp for the house, and that they were shortening the life of the shingles on the roof.

Peg Scofield moved that the two cedar trees at the back of the farmhouse should be removed, seconded by Richard Pleines, unanimously passed.

Terry Doyle moved the committee approve the \$10,000/\$35,000 budget submission, seconded by Richard Pleines, unanimously passed.

Meeting adjourned at 9:16 p.m.

Respectfully submitted,

Christine Cronin, Secretary

