

MINUTES

Meeting of the Parmelee Farm Steering Committee

Thursday December 6, 2012 - Killingworth Town Hall

The following committee members were in attendance: Robert Broach, Christine Cronin, Terry Doyle, Linda Dudek, Tim Gannon, and Richard Pleines

Absent: Doug Ewers, Karen Milano, Peg Scofield

Guests: Bruce Dodson, Cathy Iino, Cassidy Olson

Tim Gannon called the meeting to order at 7:04 p.m. and welcomed the guests.

Linda Dudek moved to approve the minutes from the meeting on November 7, 2012, seconded by Robert Broach. Terry Doyle and Richard Pleines abstained. Passed.

Tim Gannon distributed a calendar of meeting dates for the coming year. There was discussion.

Richard Pleines moved to accept the calendar as presented, seconded by Linda Dudek. Unanimously passed. Tim will submit the calendar for filling with the town clerk.

Tim reported that the contract with Noble construction was signed today. The work on the farmhouse will begin after the holidays and should be completed by March. Mike Fortuna asked Tim if anyone from town hall has been in touch with the STEAP, as they will be requiring copies of certain paperwork. Cathy Iino said no, but she will have Elizabeth contact STEAP and get that process started and then get back to the committee. Ed Noble will be responsible for the sign that is required by the STEAP grant.

Tim then spoke about the idea brought up at the last meeting of having the main handicapped entrance to the farmhouse located on the north side. Bruce Dodson reported that the Historical Society was very supportive of this solution. There was lengthy discussion of the new location for the handicapped entrance to the building. Tim asked Bruce if he would get an elevation sketch done of the idea. Tim and Bruce will meet with Mike Fortuna to work out the details.

Tim reported that 99% of the work (not including the electric service) on the stone barn has been completed. The painting was done quickly, because Mike Milano donated the labor (4 commercial painters). The town supplied the paint. Bruce will have the window project done by Friday. The electrification project will hopefully be done in the spring.

Tim then reported on the progress of the exterior restroom. Roger Nemergut has donated a design for the septic system and Don Gesick has donated an elevation drawing for the whole back field, stone barn and pole barn area. Roger is following through with getting the septic plans approved. Tim showed the committee a drawing from Roger Nemergut of the planned septic system. There was lengthy discussion of the septic system and the proposed well head location. Richard Pleines suggested that the committee look into having an 8 inch pipe rather than a standard 6 inch pipe for the new well. Inlands Wetlands will be reviewing the septic plan at their next meeting.

Tim stated that the trenching project, necessary for getting electricity out to the pole barn and exterior restroom is on hold pending available funds.

Tim reported that the schoolhouse is almost closed up. He also reported that the Historical Society has completed the new roof on the garage and now are in the process of looking for appropriate doors.

Tim then reported that he had prepared budget documents to be submitted for the next year's budget. He passed copies around and stated that the requested operating budget is \$10,000 and the capital budget is \$35,000. This is the same as last year. There was lengthy discussion on the proposed budget.

Terry Doyle moved to accept Tim's proposed budget, seconded by Christine Cronin. Unanimously passed.

Tim reported that Tim Foreman had graded 4 loads of stone into the road in preparation for the Christmas at the Farm event to be held on Dec 8. There was lengthy discussion on the event.

Bruce Dodson reported on trail improvements. There is a new bridge in the picnic area and that the old bridge has been moved to the beginning of the Red/Pavelka trail. He also stated that more than 60 signs have been installed identifying trees and that there 60 more to be put up. He also noted that the Land Conservation Committee has received a donation of a backpack leaf blower so they are going to be clearing leaves off of the trails to make them safer.

Meeting adjourned 8:32 p.m.

Respectfully submitted,

Christine Cronin, Secretary