

Minutes of the  
Killingworth Library Association  
Board of Directors Meeting  
July 23, 2012

Directors present: Bob Bellino, Vinny Bongiovanni, Nancy Bradley, Shelly Cumpstone, Sue Cornell, Lou Goldblatt, Alison Karam, Jim McDonald, Jan O'Sullivan, Peg Scofield, Mary Solera, Mark Torrente, Connie Wilson, Harold Wright

Directors excused: Katherine Smith

Directors absent: Eileen Cyrus

Also present: Tammy Eustis, Head Librarian

President Alison Karam called the meeting to order at 7:02 p.m.

Consent Agenda: Move to accept: Jim. Second: Harold. Vote: Accepted unanimously. Copy attached.

President:

- Alison distributed copies of the new committee membership lists.
- Alison reminded the Board to update their group email lists to include new members, Peg and Mary.
- Thank you to Jan, Jim and Harold for putting together Lauren's new desk.

Minutes:

- Filed as submitted.

Library Report:

- Tammy shared a letter thanking the library for our work with Killian, a work-study student.
- There was some vandalism to a library sign promoting a program where the letters were rearranged to create an "off color" message. Tammy will be filling out a report for the State trooper.
- There was a question about ordering the library's new copier - Tammy will order it.
- Full report attached.

Budget and Finance Committee Report:

- Finance committee has a meeting with the investment company for Thursday, Aug. 9 at 4:30. Lou will contact them to confirm the time and date.
- Discussion about the final totals column and golf tournament net income.
- Question concerning what was included in the "miscellaneous" line item and how cookbook sales are going. Jan will clarify.

Fund Raising Committee Report:

- Nancy suggested publicizing ongoing activity of the fundraising committee. Possible monthly column in the Krier? Discussion ensued. Concern over placing too much attention on constant fundraising. Monthly or yearly wrap-up? Will discuss at a future fundraising committee meeting.
- Pizza delivery nights will be September 22 and October 20. Jim will confirm these dates DaVinci, and let Sue know by next week to make the Krier's August 5 deadline for September issue.

Book Sales Committee Report:

- Lou passed around the sign up sheet for the next book sale on August 4.
- Question on whether we will have a concurrent bake sale that day: Mark will contact Eileen and let the board know.
- Inventory for book sale is looking good for all but children genre. Lots of young adults. Need more children's books.
- Shelly will bring the truck at 3:30 to take away material that didn't sell and is not being saved for future book sales.
- Publicity is good. Board members were asked to put out signs promoting book sale.
- Three soap opera books were donated, which Lou is researching value. Each book is autographed by many stars of the soap. Discussion around best way to sell.

Grants Committee Report:

- Discussion about identifying specific targets for grant submission.
- Board members were encouraged to submit grant needs/ideas to Lou and the Grants Committee.
- Suggestion on possible grant to cover new copier. Lou and committee will look into this, though it may not a grant worthy item.

Public Relations Committee Report:

- Sue will be on vacation for 2 weeks in August. Submit all publicity requests to Kathy while she is away.

Computer Committee Report:

- No further information.

Building and Grounds Committee Report:

- No further information.

Program Committee Report:

- No further information.

Governance Committee Report:

- No further information.

Other:

- Status of KLA goal to increase the number of library cards? Tammy will research. Jim suggested that we promote library cards during our local programs. Board agreed to adopt as standard operating procedure: We will make library card registration forms available at all programs to give participants the opportunity fill them out and turn in.
- Question on Directors & Officers liability insurance for board members. Jan confirmed we have D & O liability insurance to protect KLA board members from being sued as a result of our connection to the library.

As there was no further business, Alison adjourned the meeting at 7:59 p.m. The next Board meeting is scheduled for the fourth Monday in August: August 27, 2012.

Respectfully submitted,  
Mark Torrente  
Recording Secretary