

HEALTH and SAFETY COMMITTEE: Meeting Minutes

Wednesday, March 21 @ 2:30 p.m.

Town Office Building

The Health and Safety committee met Wednesday, March 21 @ 2:30 p.m. in the Town Office Building. In attendance were Catherine lino, Walter Adametz, Jeannette Clegg, and Donald Berry.

1. **Call to Order:** The meeting was called to order at 2:35 p.m. by Catherine lino
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Approval of Minutes:** Motion by Walter Adametz, seconded by Jeannette Clegg to approve minutes of Meeting held December 21, 2011. All in favor. Motion passed.
4. **Visitors:** None
5. **Old Business:**
 - A. **Defibrillator:** Letter to defibTech re: town discount written, waiting for response.
 - B. **CPR training:** Walter Adametz, Mark Albrecht and Greg Alfiero have been certified. (Jeremy Adametz is certified as a fire fighter.) Classes for remainder of staff are scheduled for late April.
6. **New Business: Threat Free Work Environment:** First Selectwoman lino took measures in response to a recent incident involving a visitor to Town Hall, including posting policy notices in the hallways. Committee members discussed previous incidents and were reminded to report all future ones.
7. **Chair Comments:** C. lino inquired about eye wash stations. W. Adametz reported that we have been brought into compliance and everyone has been trained re: usage. Committee reviewed incident reporting process. Don Berry reported that lane lines have been effective in improving traffic safety at transfer station. Traffic safety for special events including cookie sales and upcoming Mothers' Day events was discussed.
8. **Adjournment:** A motion to adjourn by C. lino was seconded by W. Adametz.

Respectfully submitted,

Elizabeth Disbrow
Recording Secretary

3/22/12