

1. Call to Order

The Killingworth Board of Selectmen held its regular meeting on Monday, September 10, 2012, at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut. In attendance were First Selectwoman Catherine Iino, Selectman Fred Dudek and Selectman Louis Annino, Jr. First Selectwoman Iino called the meeting to order at 7:00 PM.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Approval of Minutes

Motion by Dudek, second by Annino, to approve August 13, 2012 Minutes amended as follows -

▲ **Under 10B., change the word "prospective" to "perspective" in the motion at the end of the paragraph.**

▲ **Under 11., 5th paragraph, first sentence, change the word "as" to "has".**

Voting in favor – Dudek, Annino, Iino. Opposed – none. Motion Carried.

Motion by Iino, second by Dudek, to approve August 24, 2012 Minutes as written.

Voting in favor – Iino, Dudek, Annino. Opposed – none. Motion Carried.

4. Visitors' Comments – none.

5. Tax Abatements & Refunds

Motion by Dudek, second by Annino, to approve payment of tax refunds as submitted (copy attached). Voting in favor – Dudek, Annino, Iino. Opposed – none. Motion Carried.

Motion by Iino, second by Dudek, to add item to Agenda, Minutes of Special Meeting of September 4, 2012. Voting in favor – Iino, Dudek, Annino. Opposed – none. Motion Carried.

Motion by Dudek, second by Annino, to approve Special Meeting Minutes of September 4, 2012 as written. Voting in favor – Dudek, Annino, Iino. Opposed – none. Motion Carried.

6. Vacancies on Appointive Committees

The following vacancies were noted as shown on the agenda – Health & Safety – 1, Open Space – 1, Traffic Safety – 1, Housing Partnership – 5, Parmelee – 2, Park and Rec – 1, IWWC – 1, Town

Office Building – 3 and Public Health – 1.

7. Appointments – none.

Motion by Iino, second by Dudek, to postpone discussion of Generator until after New Business. Voting in favor – Iino, Dudek, Annino. Opposed – none. Motion Carried.

8. Old Business

C. Open Bids: Screened Sand for Snow and Ice Removal

First Selectwoman Iino opened the following bids noting samples were received from each bidder at the Public Works Garage. The following bids were received -

Indian River Enterprises, \$14.75/cubic yard with a \$2.00 fuel surcharge to Haddam

Haynes, \$19.05/cubic yard

The Seashore Construction Co., \$12.26/cubic yard with a \$1.22 fuel surcharge to Haddam

G. Madore Landscaping, \$16.30/cubic yard

Timothy McCane, \$14.00/cubic yard with \$1.00 fuel surcharge to both Haddam and Killingworth

First Selectwoman Iino noted she would refer these bids to Walter Adametz for his review and recommendation back to the Board of Selectmen.

9. New Business

A. Sheldon Park Plan; Rocco Reale Fields Drainage Plan: Glenn Johnson

Glenn Johnson noted he was present on behalf of the Park & Rec Dept. He noted the purpose of his visit was to obtain the Board's signatures on applications to the Inland Wetlands Commission for both Sheldon Park and Rocco Reale.

Mr. Johnson noted Rocco Reale Field has had a long standing problem with water ponding up in the area along the first base line. A dry well had been installed that doesn't work. They felt the problem could be solved by constructing a gravity drain that would outlet some place in the vicinity of center field. The outlet point is wetlands and is the focus concern for the Wetlands Commission to decide if a wetlands permit is necessary. Mr. Johnson noted as this is town property the application must be signed by a selectman.

Mr. Johnson noted the Park & Rec Dept. has been working diligently on a proposal to make major modifications to Irene Sheldon Park in accordance with the Master Plan for which the Town has a

STEAP Grant. He reviewed the layout which consisted of tennis courts, basketball court and 3 small Little League Softball Fields, along with parking. They will stay with the same footprint and not doing any damage to wetlands that already hasn't been done by the creation of the new field back in the 70's. The Wetlands Commission is looking at this favorably but wants to see the erosion control measures and generally what is going to be done. Mr. Johnson noted again this is town property so the application must be signed by a selectman. Selectman Dudek asked if everything was covered by the STEAP Grant. Mr. Johnson noted the estimate is currently at \$592,000. First Selectwoman Iino noted that is more than the STEAP Grant. Mr. Johnson noted the other project does not involve the STEAP Grant. Parking was reviewed. It was noted there will be no significant changes in the grade, only to make the fields drain. **Motion by Dudek, second by Annino, that the First Selectwoman be authorized to sign the Inland Wetlands Permit Applications for the Park & Rec Commission for Rocco Reale Field Drainage Plan and Sheldon Park Plan as presented at this meeting. Voting in favor – Dudek, Annino, Iino. Opposed – none. Motion Carried.**

B. Library Repairs: Nancy Bradley

Nancy Bradley noted they have a couple quotes from Nathaniel Titcomb to do various work. Ms. Bradley reviewed the quote to repair the front picture window, sill and trim. First Selectwoman Iino noted it would be her recommendation to get quotes on the picture window, casement window and the garden door. Iino also recommended going out for a formal bidding process for all the exterior trim as a package. There was discussion about previous work that had been done on the picture window. Ms. Bradley noted that pertained to just the sash itself. First Selectwoman Iino noted the gutters are draining within 25 feet of the well which is against the rules. The gutters in the back need to be replaced and the ones in the front need to be rerouted. There was a brief discussion regarding gutters. Selectman Annino suggested adding the gutters in the bidding package for the trim. Motion by Dudek, second by Annino, to get quotes on the picture window, casement window and garden door. Both Dudek and Annino withdrew their motion. **Motion by Dudek, second by Annino, to maintain the picture window, casement window and garden doors at the Killingworth Library. Voting in favor – Dudek, Annino, Iino. Opposed – none. Motion Carried.**

Selectman Annino noted a functional specification should be written noting the siding and trim should be repaired, gutters installed along with an appropriate drainage system.

First Selectwoman Iino noted the rest of the work will be tabled until the BOS has a bid document to review.

C. Sign Ordinance: Tom Lentz

First Selectwoman Iino noted the Planning & Zoning Commission has been struggling with the enforcement of its Sign Regulations. They have come up with an Ordinance that would allow the Town to remove signs that aren't supposed to be there. Tom Lentz noted this would cover illegal commercial signs, that exceeds the permitted signage of 30 square feet. P&Z Chairman Lentz noted the Commission does have mechanisms to enforce the regulations but it is a very lengthy process which he explained. He noted the State has passed an enabling statute which allows towns to adopt an Ordinance allowing towns to remove non-permitted signs within 15 feet of the highway. First Selectwoman Iino asked if the Town could remove signs that are within 15 feet of any State highway as well. Chairman Lentz replied yes. He also noted the State currently removes signs if they are obstructing traffic. Chairman Lentz felt this would solve the problem. He also noted temporary signs are allowed. First Selectwoman Iino noted the Ordinance will have to be reviewed by Town Attorney before going to Town Meeting. Selectman Dudek asked why the 15 feet. Chairman Lentz noted that comes directly from the State Statute. Anything beyond the 15 feet would have to be dealt with under the Zoning Regulations. The Ordinance will be reviewed by Attorney Howard and then come back to the BOS for further action.

D. Killingworth Prescription Discount Card

First Selectwoman Iino noted CCM has negotiated with PROACT that will allow the Town to give our residents a card that will have our Seal on it for a Prescription Discount Card. The card allows people who do not have insurance or who are under insured to get discounts on prescription drugs. It cannot be used by people who have insurance. It also includes some eye and hearing care. It does not cost the Town anything. They provide the whole service. Our local Killingworth Pharmacy is also included in this program. Attorney Howard has reviewed this and made a few changes which First Selectwoman Iino has sent to PROACT to review. Iino felt that unless PROACT objects to any of the deletions suggested by Attorney Howard that the Town could go forward with this. Selectman Dudek had a concern this would cause some kind of confusion amongst the residents as they won't know what this is for. There was discussion regarding who PROACT was, how do they get paid and what happens to personal information. Selectman Dudek noted one concern he had was that everyone would get this card and he felt it should be something one has to sign up for. Selectman Annino noted if this is free, why does the Town have to sign a contract. First Selectwoman Iino noted some towns have a clause in the Charter that no one can use their Town Seal. PROACT also wants the Town's endorsement. First Selectwoman Iino noted this is probably only going to help a small number of people, but those are probably the people who need it the most. **Motion by Iino, second by Annino, to enter into a Service Agreement with PROACT, INC. as presented with changes recommended by the Town Attorney to provide Prescription Discount Cards as part of the CCM Program and to allow them to use the Town of Killingworth Seal. Voting in favor – Iino, Annino. Opposed – none. Abstained – Dudek. Motion Carried.**

8. Old Business

A. RFPs: Backup Generator for TOB and KVFC

First Selectwoman Iino noted proposals have been drafted for both a combined and separate for a Back Up Generator and Electrical Services in connection with the installation of the generator. Selectman Dudek asked if there is a State contract for generators. Selectman Dudek felt the proposals should be separate. Selectman Annino noted his concern is that if the Town writes up an RFP for a generator, the Town owns it. Suppose that is not the right machine, the Town owns it. If the Town puts out a bid for a turn key project that has to meet specific requirements and all codes, and it doesn't turn out right, the Town does not own it. It was suggested something be put in the bid document that there are certain acceptable suppliers for the generator. Selectman Annino noted the Town should come up with proper wording for what the generator should power. It was noted there would have to be walk thru's for the prospective bidders. It was decided to check on the State bid list for generators and work on drafting the proper wording. This item was tabled until the next meeting.

10. CI Comments

First Selectwoman Iino noted the Town has a couple sanders that aren't working. Mr. Adametz wanted to know if it was okay to give them to Haddam for parts. It was agreed to do so and a letter should be written for documentation.

First Selectwoman Iino noted the Leukemia – Lymphoma Society would like September to be designated as the Leukemia, Lymphoma and Myeloma month. **Motion by Iino, second by Annino, to add item to the Agenda, Leukemia, Lymphoma & Myeloma Awareness Month. Voting in favor – Iino, Annino, Dudek. Opposed – none. Motion Carried. Motion by Iino, second by Annino, to declare September as Leukemia, Lymphoma & Myeloma Awareness Month. Voting in favor – Iino, Annino, Dudek. Opposed – none. Motion Carried.**

11. Selectmen's Comments

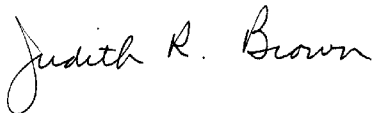
Selectman Dudek asked where all the emergency management items at the Public Works Garage are going to be stored. First Selectwoman Iino noted those items are only in transit and going elsewhere.

12. Adjournment

Motion by Annino, second by Dudek, to adjourn at 8:37 PM. Voting in favor – Annino, Dudek, Iino. Opposed – none. Motion Carried.

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Respectfully submitted,

A handwritten signature in cursive script that reads "Judith R. Brown". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Judith R. Brown, Recording Secretary