

Killingworth Board of Selectmen

Regular Meeting, July 9, 2012

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1. Call to Order

The Killingworth Board of Selectmen held its regular meeting on Monday, July 9, 2012, at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut. In attendance were First Selectwoman Catherine lino, Selectman Fred Dudek and Selectman Louis Annino, Jr. First Selectwoman lino called the meeting to order at 7:00 PM.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Motion by lino to add item to the agenda as New Business D. Sand Bid for Next Year. Voting in favor – lino, Dudek, Annino. Opposed – none. Motion Carried.

3. Approval of Minutes – June 25, 2012

Motion by lino, second by Dudek, to approve June 25, 2012 Minutes amended as follows:

- ✦ Under 9. New Business A. Vote on a Resolution Re: Appropriation and Bond Authorization of \$3,500,000 for the Town Hall Addition Project, it should be clarified that Mr. Ross stated at the Republican Town Committee meeting they were told this item had been tabled and Mr. Hedrick reiterated that fact.

Voting in favor – lino, Dudek, Annino. Opposed – none. Motion Carried.

4. Visitors' Comments – none.

5. Tax Abatements & Refunds – none.

6. Vacancies on Appointive Committees

The following vacancies were noted as shown on the Agenda – Health & Safety -1, Open Space – 1, Traffic Safety – 1, Housing Partnership – 5, Parmelee – 2, Park and Rec – 1, IWWC – 1 and Town Office Building – 3.

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7. Appointments – none.

8. Old Business

A. Affordable Housing – nothing further to report at this time.

9. New Business

A. Resolution: Historic Documents Preservation Grant

Motion by Dudek, second by Annino, to authorize First Selectwoman Iino to sign the Resolution: Historic Documents Preservation Grant. Voting in favor – Dudek, Annino, Iino. Opposed – none. Motion Carried.

B. Assessor Appointment

There was discussion regarding interviews for a new Assessor. Motion by Annino, second by Dudek, to appoint Terence G. Dinnean as the Acting Assessor subject to the condition that the final reference check from the head of the Connecticut Association of Assessing Officers is positive, effective August 1, 2012. Voting in favor – Annino, Dudek, Iino. Opposed – none. Motion Carried. It is noted the intent is to make Mr. Dinnean Full Assessor upon completion of the CCMA Certification.

C. Parmelee Farm

1. Letter from G. Bosco

Tim Gannon noted the Steering Committee was given the Charge to come up with a Master Plan for use of the property for the whole Town. A Master Plan was created and approved by the Board of Selectmen, Inland Wetlands and Planning & Zoning. They are doing their best to follow and complete the Master Plan. They try to keep the Board of Selectmen informed as much as possible on a regular basis.

Mr. Gannon reviewed the work being done on the stone barn roof which is about 99%

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complete. He noted the Killingworth Historical Society is in the process of redoing the garage to store the hearse.

Mr. Gannon noted they felt the need to get the stone barn operational as soon as possible. The Community Garden has moved all their supplies into the main section of the stone barn. The attic of the stone barn has been cleared out and ready for storage. They are in the final stages of completing the roof.

Mr. Gannon noted the asphalt roof shingles have been installed on the Pine Orchard School House located at the north end of the property. Material has been purchased to close in the windows until funds are available to do further work on the School House. The building will be winter tight shortly.

Mr. Gannon noted work continues on keeping the fields mowed. He indicated the removal of trees and seeding last fall was quite a success and the grass is looking good. There are a couple of people doing the mowing on a regular basis to keep the weeds down.

Mr. Gannon noted with regard to a comment in the Bosco letter that Tom Lentz had mentioned on one of his regular visits he was looking for stones to fill in a wall. There were a bunch of junk stones that were in the way when the electrical trench was built that Mr. Lentz was told he could have. This helped out in that they didn't have to be moved or buried elsewhere. He did not take any stones that would have been used to build a stone wall. With regard to the wood removal, it was the Committee's feeling that anyone who put time in to do the tree removal should have the use of that wood.

Mr. Gannon noted there had been much discussion regarding the installation of the electrical trench.

Mr. Gannon reiterated they have tried to keep the Selectmen informed as much as possible

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as to what they do. He noted their Committee meetings are open to the public. Mr. Bosco has not come to any of the meetings.

With regard to the tree removal of the big pine by the stone barn, that was removed because a giant branch came down during one of the storms and it was a potential hazard to safety. It was the Committee's recommendation as well as the Tree Warden that the tree be removed. The oak tree by the school house was also taken down for the same reason.

Mr. Gannon noted there are copies of the Master Plan available on the website and perhaps the Selectmen would like to make copies of the CD to have those available for the public.

## 2. STEAP Grant RFP

First Selectwoman lino noted they are ready to go out to bid for the work to be done under the STEAP Grant. The Invitation to Bid was reviewed. lino noted the STEAP Grant was for \$150,000 and the project was planned with that clearly in mind. **Motion by Annino, second by Dudek, to issue an Invitation to Bid on the General Construction Contract for Renovations to the the Parmelee Farmhouse. Voting in favor – Annino, Dudek, lino. Opposed – none. Motion Carried.**

## 3. License Agreement with Lions Club

The License Agreement with the Lions Club was reviewed. First Selectwoman lino explained this was for the rehabilitation of the pole barn as an open air pavilion. Both the Town Attorney and the Lions Club attorney have reviewed the Agreement. This Agreement grants them permission to make these repairs. It was decided to call the document a Memorandum of Agreement and remove the word License. Selectman Dudek asked who would do the scheduling. Tim Gannon noted it would be the Parmelee Steering Committee. Gannon also noted once construction is done, the Lions Club would come back and work out any specifics for the use if needed. Selectman Annino asked if the insurance, right of access and indemnities were in place. He also asked if once it is completed, if it becomes an asset to the

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Town. First Selectwoman lino noted it has been an asset of the Town all along. This would be a license for them to do the rehab work. Motion by lino, second by Dudek, to authorize the First Selectwoman to enter into a Memorandum of Agreement with the Killingworth Lion's Club. Discussion followed. Selectman Dudek noted this was always part of the Plan and was approved by Planning & Zoning as part of the open pavilion. Voting in favor – lino, Dudek, Annino. Opposed – none. Motion Carried.

#### D. Sand Bid for Next Year

First Selectwoman lino noted this was the same as last year. There was discussion regarding the State bidding process for salt. It was also noted there had been discussion about bulk buying with another town for crack sealing. It was decided to do more research regarding this item before a decision is made. Motion by Dudek to table the Sand Bid to allow the First Selectwoman to research this further. Voting in favor – Dudek, Annino, lino. Opposed – none. Motion Carried.

#### 10. CI Comments

First Selectwoman lino noted someone from CRERPA will be contacting Selectman Dudek regarding a forestry program at the Parmelee Farm.

First Selectwoman lino noted the trees have now been removed from the Roast Meat Hill Road Cemetery. Someone will come in to see what needs to be done to repair the hand full of stones that were broken. The stumps will remain.

First Selectwoman lino noted the work on the Reservoir Road Bridge has finally come to an end. The contractor has done the corrective work and signed off. She will talk to Cardinal Engineering about the remaining \$3000 owed on the project.

Selectman Dudek asked if the sides of the roads are being mowed. First Selectwoman lino noted they are looking into hiring someone to do that work. They are still doing road

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sweeping. Selectman Annino noted there had been discussion about not keeping up with the mowing of the undergrowth. The snow shelves need to be maintained and pushed back.

First Selectwoman lino noted she spoke to Dick Bauer about the underground water tanks. They have all been inspected and they have all been filled. It was noted the Fire Marshal should be checking those.

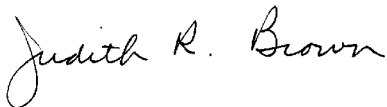
First Selectwoman lino noted there is a public information meeting at the Fire House tomorrow evening at 6:00 PM for the new proposed Town Hall Addition. lino noted at the last meeting there was a lot of discussion about how much information was out there. The Republican Town Committee took a vote today and voted to oppose the project. Selectman Dudek noted all the critics are concerned about is how much more it will cost them, but no one has said anything about what if it comes in lower than what was said.

11. Selectmen's Comments – none.

12. Adjournment

Motion by Dudek, second by Annino, to adjourn at 8:05 PM. Voting in favor – Dudek, Annino, lino. Opposed – none. Motion Carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judith R. Brown". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Judith R. Brown, Recording Secretary