

Killingworth Board of Selectmen

Regular Meeting, June 11, 2012

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1. Call to Order

The Killingworth Board of Selectmen held its Regular Meeting on Monday, June 11, 2012, at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut. In attendance were First Selectwoman Catherine lino, Selectman Fred Dudek and Selectman Louis Annino, Jr. First Selectwoman lino called the meeting to order at 7:00 PM.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Approval of Minutes – May 14, 2012

Motion by Dudek, second by Annino, to approve May 14, 2012 Minutes as written. Voting in favor – Dudek, Annino, lino. Opposed – none. Motion Carried.

First Selectwoman lino noted for the record the Special Meeting that had been scheduled for May 30<sup>th</sup> was not held.

4. Visitors' Comments – none.

5. Tax Abatements & Refunds – none.

6. Vacancies on Appointive Committees

The following vacancies were noted as shown on the Agenda – Conservation Commission – 1, IWWC – 1, Parmelee – 2, Health & Safety – 2, MLUC – 3, Town Office Building – 3, Housing Partnership – 5, Open Space – 1 and Traffic Safety – 1.

7. Appointments

Motion by lino, second by Dudek, to appoint Elizabeth Doyle Disbrow to Health and Safety. Voting in favor – lino, Dudek, Annino. Opposed – none. Motion Carried.

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Motion by lino, second by Annino, to appoint Joan D. Gay to Conservation Commission.

Voting in favor – lino, Annino, Dudek. Opposed – none. Motion Carried.

8. Old Business: Affordable Housing – nothing further to report.

9. New Business

Smoke-Free Parks Ordinance

Healthy Communities-Healthy Kids Coalition members present were Kathryn Glendon, Carol Dupuis, Hilary Kumnick, Susan Dean, Eileen Lawrence, Cathy Cyr, Michele Ouellette and Cheryl Chandler. Kate Glendon reviewed the proposal and rationale for the Tobacco Ordinance. She also reviewed compliance procedures as well as a tobacco fact sheet. Some towns that already have smoking bans were Killingly, Groton, Colchester, Wallingford and Montville to name a few. Mr. Kumnick noted 600 communities in the Country have smoking bans. Some of these are municipal, some are State and some are private. Kumnick also noted Park and Rec is fully behind this ban. Selectman Dudek noted his concern was enforcement. Selectman Annino recalled the zero smoking policy at a facility he worked at. He noted it didn't take a lot of enforcement. People will find another place to smoke. Mr. Kumnick noted they found that when there is signage in place, the people will enforce it. Selectman Dudek noted he would like to table this issue and review the documentation submitted tonight. First Selectwoman lino also suggested tabling the issue to draft something to be reviewed at the next meeting. The Coalition was asked to draft some language for an Ordinance and forward it to First Selectwoman lino. Motion by lino, second by Dudek, to table Smoke-Free Parks Ordinance to next meeting. Voting in favor – lino, Dudek, Annino. Opposed – none. Motion Carried.

Youth & Family Services Grant Acceptance

Motion by lino, second by Annino, that Catherine lino, First Selectwoman, is empowered to accept in the name and on behalf of this municipality the H-K Police and Youth Interaction Project Grant from the State of Connecticut Office of Policy and Management Criminal Justice

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and Planning Division and to execute the Grant Agreement. Voting in favor – lino, Annino, Dudek. Opposed – none. Motion Carried.

First Selectwoman lino thanked Mrs. Regolo for her assistance in this matter.

#### Town Hall Office Hours

First Selectwoman lino noted there is a steady stream of people requesting evening Town Hall Office hours. She would like to try staying open on Thursday evening until 7:00 PM and closing at noon on Friday for the months of July and August. lino noted the towns of Chester, Clinton, Haddam and Westbrook already have these hours. It was also noted this was tried about 15 years ago, but didn't do well at that time. First Selectwoman lino felt the Town should try to accommodate the two people working families that work outside the town during the day. This would not change the Building Department hours, only the Town Clerk, Tax Assessor and Tax Collector. It has also been suggested the Tax Collector get a lock box for people to put their tax payments in.

Selectman Dudek asked how this would effect the Union Contract. First Selectwoman lino noted if the Union is willing to do this, then there is no problem. She also noted this would not effect the Highway Department whose hours are 7:00 AM to 3:30 PM.

Selectman Dudek noted one issue would be such a short notice starting in July. Selectman Annino noted he was a little concerned with trying to make it work too quickly. He did think having evening hours was a value added piece, but he would like to see the justification for doing so.

Selectman Dudek noted there are other alternatives such as 9:00 AM to 5:00 PM.

Mrs. Regolo suggested testing it with only certain people at night and staying open on Friday afternoon.

First Selectwoman lino thanked everyone for their thoughts and advice.

#### RFP for KVFC Pension

First Selectwoman lino noted there is \$150,000 in the KVFC Pension and we to manage that money. Motion by lino, second by Dudek, to issue the Request for Proposals (RFP) for the purpose of soliciting the services of qualified firms for Investment Advisor for the Killingworth Volunteer fire Company Pension Plan. Voting in favor – lino, Dudek, Annino. Opposed – none. Motion Carried. First Selectwoman lino noted at some point, the Board might want to consider a third trustee. The Town Pension has 3 trustees. Mrs. Regolo noted the trustees would meet with the candidates and make a recommendation back to the Board of Selectmen. Selectman Dudek suggested having a Board of Finance member at the candidate meetings.

#### Facilities Dude

First Selectwoman lino noted this is a useful tool if there is staff available to enter the data. It is a web based program. Selectman Annino noted this is a planned maintenance system for roads, trucks, facilities, etc. It would be managed out of the Selectmen's Office. One would start out small and as you develop experience, you add things to enhance the program.

#### Salt Contract

Walter Adametz explained every year the Town piggy backs on the State Salt Contract to get a better price. The Town is obligated to purchase 150 tons. This is basically the same thing the Town has been doing for several years. Motion by lino, second by Annino, to purchase Salt under the State Contract. Voting in favor – lino, Annino, Dudek. Opposed – none. Motion Carried.

#### Arc Motorcycle Ride

First Selectwoman lino noted the Arc Motorcycle Ride is an event that is held every year and

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benefits adults with developmental disabilities. Motion by lino, second by Dudek, to approve the Arc Motorcycle Ride. Voting in favor – lino, Dudek, Annino. Opposed – none. Motion Carried.

#### Compensation for Assistant Assessor

First Selectwoman lino proposed an honorarium for the Assistant Assessor as she has been doing a great job in the absence of an Assessor. This would be similar to what was done last year in the absence of the Highway Foreman. Interviews have been scheduled for Thursday to hire a new Assessor.

#### 10. CI Comments

First Selectwoman lino noted the tabletop exercise scheduled for June 7<sup>th</sup> at AmeriGas has been rescheduled to June 28<sup>th</sup>.

First Selectwoman lino noted the lighted mobile warning sign from DEMHS referenced at the last meeting will be covered under the Town's insurance policy.

First Selectwoman lino noted a letter was received from Richard Pleines, MPUC Chairman, proposing the MPUC be dissolved as they felt there was an overlap with other committees and commissions. lino noted this was not on the Agenda and would have to be added if action were to be taken. Selectman Annino felt this would be a loss because the Town doesn't have a body that oversees all Town land holdings. Mrs. Regolo suggested a inventory of Town land holdings be prepared. Annino reiterated he saw a need for oversight of Town owned properties. Selectman Dudek stated he thought the Committee could be dissolved until a need arises. Motion by Dudek, second by Annino, to add to the Agenda New Business Item – Municipal Properties Use Committee. Voting in favor – Dudek, Annino, lino. Opposed – none. Motion Carried. Motion by Dudek, second by lino, to dissolve the Municipal Properties Use Committee. Voting in favor – Dudek, lino, Annino. Opposed – none. Motion Carried. First Selectwoman lino noted she agreed with Selectman Dudek that

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if there is going to be such a body, the Board would have to think about a new charge and structure.

First Selectwoman lino noted there will be some remedial work done on the finish of the Reservoir Road Bridge. Starting Wednesday the bridge will be one lane for a couple of days. The grout wash is peeling and needs to be reapplied.

First Selectwoman lino gave an update on the Assessor's Office. They advertised on the CT Assessor's website. Four interviews are scheduled for Thursday. Michael Bekech will be assisting with the interviews. Pat Stevenson was hired last week to fill in while the Assistant Assessor was out for the week doing training. lino noted Equality is inspecting properties where Certificates of Occupancy were issued within the last 3 months on a per property basis. She also noted there were 9 appeals filed on the recent reval assessments, four of those have to do with horses.

Walter Adametz briefly reviewed road paving. Two quotes were received. B & L Construction, Inc. was the lowest bid.

Walter Adametz briefly reviewed equipment refurbishment. He noted in order to keep trucks for 25 years, about 12 years out, they go through and repair and replace anything. They sandblast the frame and either repair or replace the dump body. Selectman Annino asked if this was a budgeted line item. Adametz replied yes.

Susan Dean distributed the monthly update for the Board of Education along with the Superintendent's update. She invited the Board of Selectmen to the Graduation ceremonies on June 22<sup>nd</sup>.

11. Selectmen's Comments – none.

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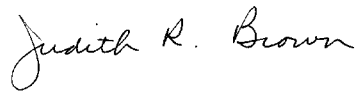
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12. Adjournment

Motion by lino, second by Dudek, to adjourn at 8:40 PM. Voting in favor – lino, Dudek, Annino. Opposed – none. Motion Carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judith R. Brown".

Judith R. Brown, Recording Secretary



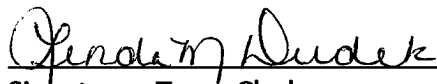
## TOWN OF KILLINGWORTH

### CERTIFIED RESOLUTION

I, Linda M. Dudek, Town Clerk of the Municipality of Killingworth, do hereby certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the Board of Selectmen duly held and convened on the 11<sup>th</sup> day of June, 2012, at which a constituted quorum of the Board of Selectmen was present and acting throughout, and further certify that such resolution has not been modified, rescinded, or revoked, and is, at present, in full force and effect.

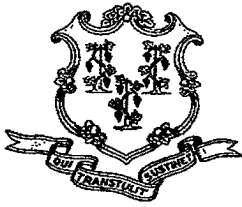
**RESOLVED: That Catherine Iino, First Selectwoman, is empowered to accept in the name and on behalf of this municipality the H-K Police and Youth Interaction Project Grant from the State of Connecticut Office of Policy and Management Criminal Justice and Planning Division and to execute the grant agreement.**

IN WITNESS THEREOF, the undersigned has affixed her signature and the town seal this 12<sup>th</sup> day of June, 2012.

  
\_\_\_\_\_  
Signature: Town Clerk

LINDA M. DUDEK  
\_\_\_\_\_  
Name of Town Clerk





STATE OF CONNECTICUT  
OFFICE OF POLICY AND MANAGEMENT

May 24, 2012

TOWN OF  
KILLINGWORTH

MAY 30 2012

RECEIVED  
SELECTMAN'S OFFICE

The Honorable Catherine Iino  
First Selectwoman  
Town of Killingworth  
323 Route 81  
Killingworth, CT 06419

Dear Selectwoman Iino:

I am pleased to inform you that your grant application under the Police and Youth Program has been approved and will be made available subject to the Grant Conditions set forth on the enclosed grant award. The award of \$10,000 is for the H-K Police and Youth Interaction Project.

The Office of Policy and Management received 28 applications under the Police and Youth Program. Eleven of those 28 were selected for funding and those are:

Town of Bloomfield	Plymouth Police Department
Darien Police Department	Simsbury Police Department
Town of East Hartford	Town of Stafford
Town of Killingworth	Town of Tolland
Town of New Milford	Town of Windsor.
Town of Old Lyme	

Please sign and date the enclosed grant award **as soon as possible**. Keep a copy for your file and return the original to my attention along with an up-to-date certified resolution passed by the municipality's governing board, e.g., town or city council, indicating that the municipal officer that signs the grant award is specifically authorized to do so.

The Juvenile Justice Advisory Committee has selected your project for evaluation. This means you will have to administer pre and post-surveys to both the police and youth participants and collect appropriate parental permissions. The University of Connecticut Center for Applied Research in Human Development is conducting this evaluation and will be contacting you shortly with information and copies of the surveys. Do not begin project operations until you have the evaluation protocol.

Sessions of the "Effective Police Interactions with Youth" training have been scheduled for dates in June 2012 at the East Hartford Police Department Training Room. These dates are:

Tuesday, June 12	Tuesday, June 19
Thursday, June 14	Thursday, June 21
Friday, June 15	Friday, June 22.

See details at [www.ct.gov/opm/JJYDtraining](http://www.ct.gov/opm/JJYDtraining). Plan to have officers that participate in this program attend one of these training sessions.

The project reporting schedule and required forms can be found at [www.ct.gov/opm/JJYDreporting](http://www.ct.gov/opm/JJYDreporting).  
Click on Police and Youth.

Should you have any questions or concerns regarding your grant, do not hesitate to contact me at 860-418-6316. Thank you for supporting the positive development of Connecticut's youth.

Sincerely,

A handwritten signature in black ink, appearing to read 'Valerie LaMotte', written in a cursive style.

Valerie LaMotte  
Policy and Planning Manager

cc: Kathryn Glendon  
Regina Regola

