

Killingworth Board of Selectmen

Regular Meeting, April 23, 2012

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1. Call to Order

The Killingworth Board of Selectmen held its regular meeting on Monday, April 23, 2012, at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut. In attendance were First Selectwoman Catherine lino, Selectman Fred Dudek and Selectman Louis Annino, Jr. First Selectwoman lino called the meeting to order at 7:02 PM.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Approval of Minutes

Motion by Dudek, second by Annino, to approve April 9, 2012 Minutes amended as follows -

- ⤴ Under 9.A. New Business, Town Office Building, 2<sup>nd</sup> paragraph, 4<sup>th</sup> sentence should read, "Because of the way the terrain drops off in the rear, a lower story can be incorporated."
- ⤴ Under 9.A. New Business, Town Office Building, 3<sup>rd</sup> paragraph, 4<sup>th</sup> sentence should read, "They also looked at new modulars, but the dollars per square foot were the same as a much larger building."
- ⤴ Under 9.A. New Business, Town Office Building, 4<sup>th</sup> paragraph should read, "Jim Lally reviewed the new proposal which would include new meeting rooms and provide the Registrar of Voters with a place for voting to take place. Mr. Lally reviewed the failures of the current structure, noting it is a money pit."
- ⤴ Under 9.A. New Business, Town Office Building, 5<sup>th</sup> paragraph, 5<sup>th</sup> sentence should read, "It would be built with maintenance free durable materials and would last beyond 50 years."
- ⤴ Under 9.A. New Business, Town Office Building, 5<sup>th</sup> paragraph, 7<sup>th</sup> sentence should read, "The parking lot would be similar to its present configuration but slid back some."
- ⤴ Under 9.A. New Business, Town Office Building, 5<sup>th</sup> paragraph, 21<sup>st</sup> sentence should read, "There would be solar hot water."
- ⤴ Under 10. CI Comments, 1<sup>st</sup> paragraph, 3<sup>rd</sup> sentence should read, "The Fire Marshal's

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Office can run a CAMEO analysis.”

Voting in favor – Dudek, Annino, lino. Opposed – none. Motion Carried.

Motion by Dudek, second by Annino, to approve April 13, 2012 Minutes as written. Voting in favor – Dudek, Annino, lino. Opposed – none. Motion Carried.

4. Visitors Comments – none.

5. Tax Abatements & Refunds

Motion by Dudek, second by Annino, to approve Tax Refunds for payment the following tax refunds – Thomas T. Purcell \$144.89 and VW Credit Leasing LTD \$132.07. Voting in favor – Dudek, Annino, lino. Opposed – none. Motion Carried.

6. Vacancies on Appointive Committees

The following vacancies were noted as stated on the Agenda – Conservation Commission – 1, IWWC – 1, Parmelee – 2, Town Office Building – 3, Health & Safety – 2, MLUC – 3, Public Health – 1, Traffic Safety – 1, Housing Partnership – 5, Open Space – 1.

7. Appointments – none.

8. Old Business

A. Affordable Housing – nothing further to report.

9. New Business

A. Permit Fee Schedule

The proposed changes to the Permit Fee Schedule submitted by Richard Leighton was reviewed in detail. First Selectwoman lino noted she discussed this matter with Mr. Leighton as the fees seemed a little high. Mr. Leighton had explained the cost per square foot was just a general guideline and what they really use is what the owner says the construction costs.

What Mr. Leighton was really concerned with was the after the fact permits. It is very time consuming to go back and reconstruct what happened with these. First Selectwoman lino felt it was justifiable to raise those fees. With regard to the regular fees, First Selectwoman lino and Selectman Annino felt these fees seemed a pretty high. lino noted she did some research and compared the fees with other towns. Selectman Annino noted the fees are to cover the administrative costs of processing applications. He asked whether these costs are being covered. Annino also noted he isn't necessarily opposed to this, but would like to know the business reason for raising the fees. If there is no business reason, then he would be opposed to it. In terms of the after the fact permits, Annino clearly felt there was a problem there. First Selectwoman lino noted she didn't object to raising the after the fact permit fee, but agreed about not raising and perhaps lowering the current permit fee schedule. lino noted she had a conversation with George Keithan about taking out a permit for a shed. Those fees are ridiculous. This deters people from taking out permits. Selectman Dudek noted the Town just did a reval and the majority of properties went down in value.

**Motion by Annino to adopt revised fee schedule proposed by Richard Leighton, Building Official, in Memorandum dated March 24, 2012. Voting in favor – none. Opposed – Annino, Dudek, lino. Motion Failed.**

First Selectwoman lino reiterated raising the after the fact permit fees should be considered. These are cases where renovations were done without permits or permits were obtained and got no Certificate of Occupancy. The question was also asked whether these fees have to go to Town Meeting for approval. First Selectwoman lino agreed this bears further study. Selectman Annino noted the Board needs to know this in the context of the cost to run that department.

#### 10. CI Comments

First Selectwoman lino noted she spoke to Walter Adametz about the crack sealing which had not gone out to bid. Arrangements have now been made with the Town of Chester to get

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a regional bid on this work in the future.

There was a brief discussion regarding Permit Fee Schedules. First Selectwoman lino noted they should look at the small scale projects.

First Selectwoman lino noted she would be out of town on Memorial Day weekend. Selectman Dudek will take over the duty of addressing the public on Memorial Day.

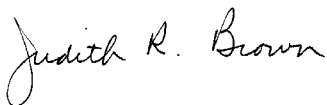
First Selectwoman lino noted she had a conversation today with a FEMA representative regarding the trees at the cemetery. She was advised that the Town had been misinformed that it could not use the Town Historian to monitor the removal of those trees. The work will now move forward.

11. Selectmen's Comments – none.

12. Adjournment

Motion by Dudek, second by Annino, to adjourn at 7:40 PM. Voting in favor – Dudek, Annino, lino. Opposed – none. Motion Carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judith R. Brown".

Judith R. Brown, Recording Secretary