

**Minutes of the
SPECIAL MEETING OF THE BOARD OF SELECTMEN
Tuesday, March 6, 2012 @ 6:00 p.m.
TOWN OFFICE BUILDING**

A Special Meeting of the Board of Selectmen was called to order at 6:00 p.m. by First Selectwoman Catherine Iino. In attendance were Selectmen Lou Annino, Jr and Fred Dudek. Also present were Regina Regolo, Financial Director; Tim Gannon, Parmelee Steering Committee; Todd Hajek, Killingworth Volunteer Fire Chief; Dan Colonia, Killingworth Park & Recreation.

Catherine Iino made a motion to award the contract for Architectural Services for Modifications to Parmelee Farmhouse and Restroom Addition to TLB, LLC for an amount not to exceed \$22,000, subject to approval of the contract by the town attorney. Motion was seconded by Dudek. Tim Gannon briefly reviewed the selection process and funding that is already in place. Voting in Favor: Iino, Annino, Dudek. Opposed: none. Motion carried.

Todd Hajek presented an overview of the Fire Company's requests for next year. The operations increase was 2.7%, which the board felt should be reduced to 2.5% with the expectation that the energy bills should go down slightly in the coming year. The board made the following changes to the capital requests:

- Postpone the \$200,000 for the Renovation & Expansion of Station 1 given that \$50,000 was already in place from last year.
- Schedule the replacement of all AEDs over three years, to improve phasing of replacements in the future. This change reduces this year's allocation from \$36,000 to \$12,000. The fire company has applied for a grant for 20 units, at an estimated cost of \$36,000. Should they be awarded the grant, the town would support the acquisition of the 20 units at that time.
- Schedule the replacement of Thermal Imaging Cameras over two years. This change reduces this year's allocation from \$30,000 to \$15,000.;
- Budget \$50,000 for an emergency generator to support both the fire station and the town office building..

Both Selectmen Dudek and Annino expressed concern that once new AEDs and Thermal Imaging Cameras were brought in, that the old ones were officially removed from service.

Dan Colonia reviewed the current state of the various athletic field projects. Selectman Annino was concerned that they were not part of a larger master plan. Dan assured the board that there was a Park & Rec master plan which has been followed to the degree possible given the drainage issues at the Killingworth Recreational Park (formally known as Wettish). He noted that the previous boards had asked that Park & Rec request capital funds each year to build a fund for major projects. The selectmen reaffirmed their support for the concept of "prefunding" but noted that the town has a \$400,000 STEAP grant in place to fund the Sheldon

Field project and so we can afford to wait to allocate further town funds. The board encouraged Dan to bring the plan for Sheldon to the town soon, as the state wants to see the funds expended soon.

Selectwoman Iino asked about the \$15,000 handicapped field view areas & railing project. Dan reported that Dick Leighton no longer required it and that those funds were no longer needed. The board continued a general discussion of unresolved budget issues including:

- Valley Shore Emergency Communications. They have requested an increase of 6.8% or \$4,599. Selectman Dudek will contact the town's liaison for further data to support this request.
- Resident State Trooper's Expense. This request more accurately reflects past levels of spending and also reflects the higher costs of fringe benefits passed on from the state to the town.
- Land Use Secretary. - The board will be requesting permanent funding for this position, with hours shared by building, zoning enforcement, and health. .

The board reviewed all capital requests.

The board will meet again on Thursday, March 6 for a final review of both operating and capital including narratives.

Motion by Selectman Annino to adjourn. Seconded by Selectman Dudek. Voting in favor: Iino, Annino, Dudek. Opposed: none. Motion carried. Meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Regina Regolo
Acting Recording Secretary