

1. Call to Order

The Killingworth Board of Selectmen held its regular meeting on Tuesday, February 14, 2012, at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut. In attendance were First Selectwoman Catherine lino, Selectman Fred Dudek and Selectman Lou Annino, Jr. First Selectwoman lino called the meeting to order at 7:00 PM.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Approval of Minutes

Motion by Dudek, second by Annino, to approve January 9, 2012 Minutes as written. Voting in favor – Dudek, Annino. Opposed – none. Abstained – lino. Motion Carried.

Motion by Annino, second by lino, to approve January 23, 2012 Minutes amended as follows – under 7. Selectmen's Comments, first paragraph, 13th and 14th sentence, change “effect” to “affect” and 15th sentence, delete the word “that”. Voting in favor – Annino, lino. Opposed – none. Abstained – Dudek. Motion Carried.

Motion by Annino, second by lino, to approve January 27, 2012 Minutes as written. Voting in favor – Annino, lino. Opposed – none. Abstained – Dudek. Motion Carried.

Motion by Dudek, second by Annino, to approve February 2, 2012, February 7, 2012 and February 9, 2012 Minutes as written. Voting in favor – Dudek, Annino, lino. Opposed – none. Motion Carried.

4. Visitors: Concerning Items on the Agenda – none.

5. Tax Abatements & Refunds

Motion by Dudek, second by Annino, to approve Tax Refunds as reviewed (attached). Voting

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in favor – Dudek, Annino, lino. Opposed – none. Motion Carried.

6. Vacancies on Appointive Committees:

The following vacancies were noted – Conservation Commission (1), IWWC (1), Parmelee (2), Town Office Building (3), Health & Safety (1), MLUC (3), Public Health (1), Traffic Safety (1), Housing Partnership (5), Open Space (1), HK Rec (1).

7. Appointments

Motion by lino, second by Dudek, to appoint Aaron Snow to the Municipal Land Use Committee. Voting in favor – lino, Dudek, Annino. Opposed – none. Motion Carried.

8. Old Business:

A. Affordable Housing – nothing new to report.

B. MLUC Charge

First Selectwoman lino noted this was discussed at the BOS Meeting on January 9, 2012 at which time she was not present. A temporary Charge was approved at that time. First Selectwoman lino suggested changing the name of this committee to the Municipal Properties Use Committee. Selectman Annino noted he was a little uncomfortable in terms of the scope. He felt this committee should be planning just for municipal holdings in the context of the Town's needs as opposed to the overall Plan of Conservation & Development, which is more Planning & Zoning. First Selectwoman lino agreed. Annino noted he would like to see language indicating it is consistent with a strategic plan of development for town holdings and not something broader. It should just be focused on Town holdings and Town's needs, not the overall Town Plan of Conservation & Development. It was noted they would not have jurisdiction over the Town Parks which would come under the Park & Recreation Commission.

Motion by lino, second by Dudek, to table the MLUC Charge. Voting in favor – lino, Dudek, Annino. Opposed – none. Motion Carried.

Motion by lino, second by Annino, to adjust the order of the Agenda and take Agenda Item 9D. RFP Insurance: Open Bids at this time. Voting in favor – lino, Annino, Dudek. Opposed – none. Motion Carried.

9. New Business

D. RFP for Insurance: Open Bids

The following three bids in response to the RFP: Insurance Brokerage Services were received and opened -

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| 1) H.D. Segur | \$7,500 Year 1 & 2, Year 3 Option |
| 2) USI | \$7,500 Year 1 & 2, Year 3 & 4 \$8,000 |
| 3) McDonough & Keegan Insurance Agency | \$7,500 Year 1 & 2, Year 3 & 4 \$7,800 |

All bids will be given to the Director of Finance for review.

A. Traffic Safety

Bob Ellis and Resident Trooper Matt Ward were present. Mr. Ellis noted it was the Committee's opinion the Town needs to allocate additional funds in the area of traffic safety enforcement and improvement of road infrastructure. He indicated the Town has a serious problem with speeding and distracted driving. Trooper Ward reviewed the Speed Spy Results taken on various roads over a number of days. Mr. Ellis noted the Committee was requesting the Town increase the allocation for Traffic Safety Enforcement to \$18,000 or consider funding another one-half Resident Trooper primarily dedicated to Traffic/Public Safety. Trooper Ward noted there is a whole combination of issues – distracted driving, speeding, seat belt usage. State Grants were reviewed. It was felt the Town needs to start an aggressive traffic safety enforcement program. Mr. Ellis noted town's people are asking that something be done about traffic safety. Mr. Ellis reviewed Guard Rail/Road Barrier Replacement. It was noted the vast majority of existing barriers are of the obsolete post and cable variety. The primary issue is rotting posts, followed by vehicle strikes and snow

removal. Walter Adametz reviewed what Public Works has been doing relative to guard rail replacement. He noted they are starting to use a lot of flex beam. Adametz reviewed some of the upcoming planned guard rail replacements. Selectman Dudek ask if using flex beam was a little over kill based on the speed on Town Roads. Selectman Annino noted the Town should be staying consistent with the road specifications and not managing this based on cost, etc. He felt the Town should be consulting with the Town Engineer relative to this matter. The Committee was requesting an additional \$15,000-\$17,000 be allocated for replacement of post and cable guard rails in the next fiscal year. This would help mitigate potential liability due to failure of guard rails. Mr. Adametz noted he has a list of downed guard rails. He will also supply a cost per foot on different styles of guard rails. He will also talk to the Town Engineer on what's recommended. Mr. Ellis reviewed Sight-Line Improvement. It was noted the State of Connecticut currently holds that where a Town Road intersects with a State Highway, the Town is responsible for sight line improvements. Mr. Ellis noted there are intersections which strictly involve Town Roads that are sorely in need of improvement. A list of Intersections with Current Sight-Line Issues was reviewed. First Selectwoman lino asked if an accident history was available. The Committee requests the Town select one intersection to be improved in the next fiscal year. No dollar request had been included at this time as improvements are project specific. It was suggested this item might be added to the Capital Budget as road improvements. The BOS thanked Mr. Ellis for the Traffic Safety Committee's work.

B. Generator Assessment

Selectman Dudek noted the records show the Town owns \$40,000 worth of generators, but it is not clear where they are. Walter Adametz gave an update on the current generators the Town owns. It was noted there is another generator at the Public Works Building. Adametz noted the hard wired generators are not included in the list. There was discussion regarding generator usage for the Town Hall and Fire Department. Adametz suggested using one generator for both buildings. Dudek agreed that was the original idea. Adametz also noted if the Barn was going to be moved, the Town should purchase a generator with a winter

enclosure. Mr. Adametz noted the 120 KW generator would run both buildings. There was a lengthy discussion regarding how a generator would be connected to the two buildings (Town Hall/Fire Dept.). It was noted the Fire Department generator must be upgraded.

C. Budget Discussion: Public Works and Transfer Station

Walter Adametz reviewed Paving/Road Resurfacing. He noted the amount shown was to overlay Bar Gate Trail, Wellsweep Lane and Stone Pasture Lane. Mr. Adametz reviewed cost estimates for paving. Selectman Annino noted he would like to see a cost per linear feet. He would also like to see a 10 year plan. Adametz noted anything out more than a year or two out would be a guess as far as pricing. Annino noted an escalation factor could be used. First Selectwoman lino noted she would also like to see a reason why certain roads are on the road resurfacing list. Adametz noted two things that play into road resurfacing is age of pavement and how good the base is when the road was put in. Traffic count also makes a big difference. Adametz noted a straight asphalt road has an approximate life of 10 years. Chip seal has an approximate life span of 7 years, but it extends the life of the base as it protects the asphalt. Mr. Adametz noted he has a concern with roundabouts in the middle of cul-de-sacs.

Mr. Adametz reviewed Public Works vehicle replacement. The Town has four large trucks and four drivers. He reviewed the replacement cycle for these trucks. Number of Public Works employees and Outside Contractors was reviewed. Selectman Dudek suggested getting a trailer to haul large equipment (backhoe, etc.) around rather than driving it on the road. Adametz noted he agreed, but employees would need a different class license. Mr. Adametz noted they are actively trying to find a used van for the Dog Warden.

Mr. Adametz briefly reviewed the County Road Bridge.

10. CI Comments

First Selectwoman lino reported the ? school ? was awarded for \$2,400. She also noted

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the School Board Budget was going to be up .89 percent.

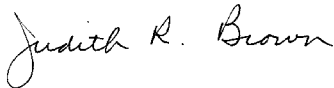
11. Selectmen's Comments – none.

12. Visitor Comments: General – none.

13. Adjournment

Motion by Dudek, second by Annino, to adjourn at 9:34 PM. Voting in favor – Dudek, Annino, lino. Opposed – none. Motion Carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judith R. Brown".

Judith R. Brown, Recording Secretary

attachments – Tax Refunds 2/14/12