

MINUTES

Special Meeting: Killingworth Board of Selectmen
January 27, 2012 5:30 p.m.

1. **Call to Order:** A Special Meeting of the Board Selectmen was held on Friday, January 27, 2012 at 5:40 p.m. in the Town Office Building, 323 Route 81, Killingworth, CT. In attendance were First Selectwoman Catherine lino and Selectman Louis Annino, Jr. First Selectwoman Catherine lino called the meeting to order at 5:30 p.m.
2. **Visitors:** Regina Regolo TOK Finance Director, Peg Scofield (Parmelee Steering Committee) and Bruce Dodson (Parmelee Steering Committee)
3. The following 6 bids were received in response to the RFP for *Modifications to the Parmelee Farmhouse and Restroom Addition*:

<u>Firm Name</u>	<u>Bid amount</u>
Crosskeys Architects LLC	\$38,000
Cheryl Newton, Architect LLC	\$22,500 + \$1,000 reimbursables
Paul B. Bailey Architect	\$32,750 + \$2,500 reimbursables
CME	\$40,811
TLB Architecture	Phase 1 \$ 7,500 Phase 2 <u>\$14,000</u> \$21,500 + \$500 reimbursables
The Architects	\$40,000 + \$2,000 reimbursables

Letters detailing the proposed scope of work, along with and extensive documentation of qualifications and approaches, were included with all proposals and will require detailed review. The proposals were referred to the Parmelee Steering Committee for review and recommendation to the Board of Selectmen.

4. **Adjournment:** Motion by Annino at 6:15 p.m., second by lino. Voting in favor: Annino, lino. Opposed: none. Motion carried.

Respectfully submitted,

Elizabeth Disbrow

1/30/12