

TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CT 06419

BOARD OF FINANCE
MINUTES
Regular Meeting
September 11, 2012

Chair John McMahon called the September 11, 2012 Regular Monthly Meeting of the Town of Killingworth's Board of Finance to order at 7:10 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chair John McMahon, Vice Chair Shawn O'Connell (arrived at 7:15 P.M.), Hilary Kumnick (arrived at 7:19 P.M.), Clerk Gwenne Celmer, Mark Williams and Nancy Gorski.

McMahon noted that **Acting Assessor Terence Dinnean** had asked to be on tonight's agenda, however, he was called away on a personal emergency. He will be added to the October 9, 2012 Agenda.

Claudette Lagasse, Town Treasurer, presented her reports for July and August 2012 and gave an overview of a periodic income.

(O'Connell arrived at 7:15 P.M. and Kumnick at 7:19 P.M. during Lagasse's presentation.)

First Selectwoman Catherine Iino was not present. There were no funding requests.

Gina Regolo, Finance Director, noted she did not prepare a report for July 2012 as she was preparing for the audit report for FY ending June 30, 2012. She distributed her August 2012 Report prior to the meeting. She noted that the Board of Selectmen is in the beginning stages of updating the multi-year capital plan and she is working with the town's auditors on the Audit for FY Ending June 30, 2012.

The **Executive Session** listed on the Agenda was not held.

Minutes:

- **July 10, 2012 Regular Meeting.** Gorski **MOVED** to accept and approve as presented the Minutes of the July 10, 2012 Regular Meeting. Kumnick seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Kumnick, O'Connell, Gorski and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.
- **August 14, 2012 Regular Meeting:** cancelled.

Celmer **MOVED** to accept and approve for payment the **invoices** of Hynes for her:

- June 2012 Clerical Hours in the amount of \$63.37;
- July 2012 Clerical Hours in the amount of \$40.79; and

- August 2012 Clerical Hours in the amount of \$6.66.

Kumnick seconded the motion. Discussion: none. Voting in favor: McMahon, O'Connell, Celmer, Gorski, Kumnick and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Kumnick **MOVED** to approve the July 31, 2012 invoice of Seward and Monde in the amount of \$7,500 installment for the Audit Ending June 30, 2012. Williams seconded the motion. Discussion: none. Voting in favor: McMahon, O'Connell, Celmer, Gorski, Kumnick and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

The **Tax Collector's Reports for July and August 2012** were distributed prior to the meeting. There were no comments at this time.

Town Governance of Regional School Districts Subcommittee Report. Celmer and McMahon led a discussion on the next course of action. Members were asked to consider the relationship between boards of finance and regional school districts for discussion at the October BOF meeting.

Annual Report Request. McMahon and Secretary Hynes will prepare and distribute the request prior to the next meeting.

There being no further business, O'Connor **MOVED** to adjourn the meeting. Gorski seconded the motion. Discussion: none. Voting in favor: McMahon, O'Connell, Celmer, Gorski, Kumnick and Williams. Opposed: none. Abstentions: None. The motion was **carried** 6-0-0. The meeting was **adjourned** at 8:15 P.M.

Respectfully submitted,

Sherry Lee Hynes

Sherry Lee Hynes, Secretary

E-mailed: Town Clerk
Board of Selectmen
Claudette Lagasse, Town Treasurer
Regina Regolo, Director of Finance
Sherry Lee Hynes, Secretary
BOF Members
Dawn Moony, Webmaster
Elisabeth Disbrow, Administrative Assistant
Michelle Nuhn, Tax Collector
Terence Dinnean, Acting Assessor