

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

Minutes

Regular Monthly Meeting
, April 10, 2012

Chair John McMahon called the April 10, 2012 Regular Monthly Meeting of the Town of Killingworth's Board of Finance to order at 7:00 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chair John McMahon, Vice Chair Shawn O'Connell, Clerk Gwenne Celmer, Mark Williams and Nancy Gorski.

Celmer **MOVED** to add to the agenda, the Killingworth Volunteer Fire Department. O'Connell seconded the motion. Discussion: none. Voting in favor: McMahon, O'Connell, Celmer, Kumnick, Williams and Gorski. Opposed: none. Abstentions: none. The motion was carried, 6-0-0.

Killingworth Volunteer Fire Department. Chief Todd Hayjak and Former Chief Richard Bauer addressed several of their capital requests in the proposed budget for FY12/13. They advised that there is a request to replace one thermal imaging unit in the proposed budget. Since that time they have been received a letter from the manufacturer that as of July 1, 2012, their current thermal imaging units will no longer be serviced due to their age. They asked that the second thermal imaging unit be added to their request for FY12/13. The units proposed to be purchased are the same already in use by adjoining towns so the units will be compatible, especially for mutual aid responses. It was stated that this equipment is used on a regular basis. The second unit was scheduled for replacement in FY13/14. They noted that the cost may be offset by grants. They also asked that 10 defibrillators scheduled for replacement in FY13/14 be added to the proposed budget for FY 12/13. The Station 1 expansion is still being explored. The expansion is needed because there is a lack of storage, there is a need to upgrade the kitchen and apparatus bays and there is a need to provide training space and sleeping quarters during times of emergency situations such as hurricanes. At the request of the BOF, they prioritized their requests.

Claudette Lagasse, Town Treasurer, distributed her March 2012 Report then addressed inquiries of the Board as to some deposits. She and Finance Director Regolo are looking into possible alternative investments.

Selectmen's Proposed Budget for FY12/13. McMahon advised First Selectwoman Catherine Iino of the following actions taken by the BOF:

- Celmer **MOVED** to correct the proposed salary for the financial director to reflect a total increase of 4%. O'Connell seconded the motion. Discussion: none. Voting in favor: McMahon, O'Connell, Celmer, Gorski, Kumnick and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.
- McMahon advised that the BOF made the following additional changes:
 - Beaver Control – reduced by \$999.00
 - Mowing – reduced by \$5,000.00
 - Sweeping – reduced by \$10,000.00
 - Tree Work: reduced by \$5,000.00
 - Culvert Cleaning – reduced by \$2,500.00
 - Guard Rail Repair – reduced by \$2,500.00
 - Snow budget – reduced by \$100,000.00 with a request that the Board of Selectmen re-appropriate \$90,000.00 from FY 11/12 to FY12/13
 - Tax Rebates –reduced by \$2,500.00
 - Library – restored \$788.00
 - MCSAAC – restored \$450.00
 - Trooper/speed limit enforcement – restored \$3,750.00
 - Open Space Acquisition – restored \$1.00
- The net spending reduction is \$143,920.56

lino advised that the Board of Assessment Appeals has completed their changes to assessments.

McMahon has contacted the tax collector regarding uncollectables.

Financial Director Regina Regolo was not present but distributed her March 2012 Report prior to the meeting. There were no inquires at this time.

Executive Session

- Labor Negotiations
- Land Acquisition

This was not held.

Funding Requests:

- **Requests from the Killingworth Volunteer Fire Department.**
 - Following discussion, Williams **MOVED** to add \$15,000 for a second thermal imaging unit to the proposed budget for FY12/13 to be funded from the capital surcharge line item. Gorski seconded the motion. Discussion: none. Voting in favor: McMahon, O'Connell, Celmer, Kumnick, Gorski and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Kumnick **MOVED** to approve the following Minutes as presented:

1. March 13, 2012 Regular Meeting;
2. March 20, 2012 Budget Workshop
3. March 27, 2012 Budget Workshop and
4. April 3, 2012 Budget Workshop

Williams seconded the motion. Discussion: none. Voting in favor: McMahan, O'Connell, Celmer, Gorski, Kumnick and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Celmer **MOVED** to accept and approve as presented the **Invoice** of Hynes for her March 2012 secretarial hours in the amount of \$59.94. O'Connell seconded the motion. Discussion: none. Voting in favor: McMahan, O'Connell, Celmer, Gorski, Kumnick and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Old/New Business

- **Tax Collector's Report for March 2012.** The report was distributed prior to the meeting. It was noted that the collection rate is outstanding.
- **Action on Funding Requests(s).** See above.
- **Transit District.** Kumnick raised concern that although verbally First Selectwoman has been advised that the district will be adding a route going through Killingworth, there is no evidence supporting the route.
- **Town Governance of Regional School Districts.** Celmer advised that she has had responses to her letter. She will prepare a summary for next month's meeting.
- **Selectmen's Proposed Budget: FY 12/13.** Following discussion, Celmer **MOVED** to take \$200,000 from undesignated reserve and add it as a revenue item in the Selectmen's Proposed Budget for FY12/13. Discussion: none. Voting in favor: McMahan, O'Connell, Celmer, McMahan, Gorski and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.
- **BOF Budget Hearing:** all should attend the budget hearing scheduled for April 23, 2012, 8:00 P.M. in the Middle School Cafeteria.

There being no further business, Kumnick **MOVED** to adjourn the meeting. Gorski seconded the motion. Discussion: none. Voting in favor: McMahan, O'Connell, Celmer, Kumnick, Gorski and Williams. The motion **carried**, 6-0-0. The meeting was **adjourned** at 8:25 P.M.

Respectfully submitted,
Sherry Lee Hynes
Sherry Lee Hynes, Secretary

E-mailed: Town Clerk
Board of Selectmen Members

Claudette Lagasse, Town Treasurer

Regina Regolo, Director of Finance

Sherry Lee Hynes, Secretary

BOF Members

Dawn Moony, Webmaster

Elisabeth Disbrow, Administrative Assistant