

TOWN OF KILLINGWORTH  
323 ROUTE 81  
KILLINGWORTH, CT 06419

BOARD OF FINANCE  
**MINUTES**

Regular Meeting  
December 11, 2012

Chair John McMahon called the December 11, 2012 Regular Monthly Meeting of the Town of Killingworth's Board of Finance to order at 7:00 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chair John McMahon, Hilary Kumnick, Clerk Gwenne Celmer, Mark Williams and Nancy Gorski. Vice Chair Shawn O'Connell was excused due to illness.

Town Audit Ending June 30, 2012. Town Auditor Michelle Loso, CPA of Seward and Monde, sent copies of the final Audit Ending June 30, 2012 for our review

**Claudette Lagasse, Town Treasurer**, presented and gave an overview of her November 2012 Report. She addressed inquiries of the Board. She noted that the rate of tax collections is almost in-line with that of November 2011. She noted the building permits and gun permits are up compared to November of 2011.

**First Selectwoman Catherine Iino**

- Advised that Tax Collector Michelle Nuhn is on extended leave due to an illness.
- Annual Report. She asked that reminders be sent out. McMahon will have this done.
- Storm Sandy. The Town is meeting with FEMA in the near future. It is anticipated that the \$67,000 for storm-related expenses will be reimbursed between 75% and 100% depending on the expense.
- **Funding Request:** An amount not to exceed \$10,000 to abate and demolish two structures on the Wettish property. These structures are attractive nuisances. She noted that moneys appropriated in capital for handicap ramps at this site was not used and returned. These monies would off-set in part the \$10,000 request.
- **Repairs at the Library.** Storm-related repairs to the roof are being made. This is an expense to the town. Bids are being requested to replace all the exterior trim, much of which is damaged beyond repair.
- **Parmelee.** A STEAP Grant has been received. Bids for work have been solicited.
- **Town Building Committee.** The Committee is working diligently on a modified proposal. BOF Members inquired if the STEAP Grant for Office of Emergency Management can be used to include a large room at the proposed Town Office Building Expansion project.
- **Annual Report Cover.** McMahon has several pictures and will bring them to the next meeting for consideration.

**Regina Regolo, Finance Director.** Her November 2012 Report was sent electronically prior to the meeting. There were no inquiries at this time.

The **Executive Session** listed on the Agenda was not held.

**Minutes.** Kumnick **MOVED** to accept and approve as presented the Minutes of the November 13, 2012 Regular Meeting. Gorski seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Kumnick, Gorski and Williams. Opposed: none. Abstentions: none. The motion was **carried, 5-0-0.**

**Town Governance of Regional School Districts Subcommittee Report.** McMahon will invite Karen Perry, Chairman, RSD #17 and Howard Theyry, Superintendent, RSD #17, to meet with the BOF.

**Invoices:**

- Lally **MOVED** to accept and approve for payment the Invoice of Hynes for \$83.25 for her November 2012 Clerical Hours. Gorski seconded the motion. Discussion: none. Discussion: none. Voting in favor: McMahon, Celmer, Kumnick, Gorski and Williams. Opposed: none. Abstentions: none. The motion was **carried, 5-0-0.**
- Kumnick **MOVED** to accept and approve for payment the invoice of Seward and Monde for the Final Installment for the Town Audit Ending June 30, 2012 in the amount of \$7,500. Williams seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Kumnick, Gorski and Williams. Opposed: none. Abstentions: none. The motion was **carried, 5-0-0.**

**Action on Funding Request.** Kumnick **MOVED** to approve an amount not to exceed \$10,000 for the abatement and demolition of two structures at the Killingworth Recreation Complex, said amount to be funded from the “assigned capital account”. Williams seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Kumnick, Gorski and Williams. Opposed: none. Abstentions: none. The motion was **carried, 5-0-0.**

**2013 and January 2014 Calendar.** Celmer moved to approve as presented the proposed BOF Calendar for 2013 and January 2014. Gorski seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Kumnick, Gorski and Williams. Opposed: none. Abstentions: none. The motion was **carried, 5-0-0.**

**Tax Collector’s Report: November 2012.** The report was distributed via e-mail prior to the meeting. There were no inquiries at this time.

**9 Town Transit.** The agency will be invited by McMahon to a future meeting to discuss funding.

**Additions to customary agenda for January 2013.** No additions to the agenda at this time. Kumnick will not be present.

There being no further business, Kumnick **MOVED** to adjourn the meeting. Gorski seconded the motion. Discussion: none. Voting in favor: McMahon, O'Connell, Celmer, Gorski, Kumnick and Williams. Opposed: none. Abstentions: None. The motion was **carried** 5-0-0. The meeting was **adjourned** at 8:30 P.M.

Respectfully submitted,

*Sherry Lee Hynes*

Sherry Lee Hynes, Secretary

E-mailed: Town Clerk  
Board of Selectmen  
Claudette Lagasse, Town Treasurer  
Regina Regolo, Director of Finance  
Sherry Lee Hynes, Secretary  
BOF Members  
Dawn Moony, Webmaster  
Elisabeth Disbrow, Administrative Assistant  
Michelle Loso, CPA