

TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CT 06419

BOARD OF FINANCE
MINUTES

Regular Meeting
October 9, 2012

Chair John McMahon called the October 9, 2012 Regular Monthly Meeting of the Town of Killingworth's Board of Finance to order at 7:05 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chair John McMahon, Vice Chair Shawn O'Connell, Hilary Kumnick (left 8:00 P.M.), Clerk Gwenne Celmer, Mark Williams and Nancy Gorski (arrived at 7:35 P.M.).

McMahon introduced **Acting Assessor Terence Dinnean** who started on August 1, 2012. Dinnean is addressing assessments of properties having recent building permits as well as addressing procedural and perceptual concerns surrounding this department. He was advised he could come to the BOF at any time. A heads up to the Chairman was recommended.

Claudette Lagasse, Town Treasurer, was not present due to an injury; but, e-mailed her September 2012 Report prior to the meeting. There were no inquiries at this time.

Gina Regolo, Finance Director, e-mailed her September 2012 Report prior to the meeting. She addressed inquiries of the Board on several budget items.

The **Executive Session** listed on the Agenda was not held.

Minutes: September 11, 2012 Regular Meeting.

McMahon proposed the following correction on the Motion to Adjourn: change O'Connell to O'Connell.

Williams **MOVED** to approved as corrected above the Minutes of the September 11, 2012 Regular Meeting. Celmer seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Kumnick, O'Connell and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0. Gorski was not present.

Celmer **MOVED** to accept and approve for payment the invoice of Hynes in the amount of \$79.92 for her September 2012 Clerical Hours. O'Connell seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Kumnick, O'Connell and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0. Gorski was not present.

The **Tax Collector's Report for September 2012** was distributed prior to the meeting. There were no comments at this time.

Fire Chief Richard Bauer: Request for Funding for Emergency Repairs to the Route 81 Firehouse Roof.

The Board expressed their praise for the professionalism demonstrated by the members of the Killingworth Volunteer Fire Department in the handling of a recent major propane leak at the Route 80/81 Traffic Circle.

Bauer, joined by First Selectwoman Catherine Iino, presented a request for funding for emergency repairs to the apparatus bay roof at the main firehouse on Route 81 which has developed major leaks. An assessment has been made by a contractor who previously performed work at the firehouse. Apparently the leak was undetected for a long time. The assessment is approximately \$17,000 for visible damage. It is noted that it is suspected that there may be some structural damage, which damage cannot be determined until the existing roofing is removed. The roof area that has failed is not in the area involved in the proposed renovation. They answered questions of the Board regarding the design of the roof and proposed cost.

(Gorski arrived at 7:35 P.M.)

First Selectwoman Catherine Iino presented the following funding requests:

1. **Route 81 Firehouse Roof.** \$20,000 (including contingency) for emergency roof repairs at the main firehouse on Route 81;
2. **Tree Removal Budget.** \$10,000 to \$15,000 for the Tree Removal Budget was distributed for review. This is for tree removal not in areas under the jurisdiction of the power company. When a tree is located both on town and privately owned property, the cost of the removal is equally shared by all parties. Members expressed an interest in getting a detailed basis for the request.
3. **Snow Removal Budget.** \$90,000 underspent in FY 11/12 for snow removal be re-appropriated to FY 12/13 for snow removal.
4. **STEAP Grant.** The Town has been awarded a STEAP grant for \$5,000 for an Emergency Operations Center.

(Kumnick left the meeting at 8:00 P.M. but advised he would be available by cell phone for any votes).

BOF Action on Funding Requests:

Snow Budget. Celmer **MOVED** to transfer \$90,000 of the unspent snow removal budget for FY 11/12 to the snow removal budget for FY 12/13. Gorski seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski, O'Connell and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0. Kumnick was not present.

Tree Removal. Williams **MOVED** to table the request for an addition \$10,000 to \$15,000 for tree removal to the November meeting pending receipt of detailed information about the request. Celmer seconded the motion. The vote was tabled until Kumnick could be reached by phone.

Emergency Roof Repairs: Main Firehouse on Route 81. Shawn **MOVED** to approve an amount not to exceed \$20,000 for emergency repairs to the roof of the main firehouse on Route 81. Gorski seconded the motion. Discussion: none. Vote tabled until Kumnick could be reached by phone.

Vote on motion for an amount not to exceed \$20,000 for emergency repairs to the firehouse roof: In favor: McMahon, O'Connell, Gorski, Williams, Celmer and Kumnick (voted via phone). Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Vote on motion to table the request for \$10,000 to \$15,000 additional funding for tree removal pending receipt of further information: In favor: McMahon, O'Connell, Gorski, Williams, Celmer and Kumnick (voted via phone). Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Town Governance of Regional School Districts Subcommittee Report. McMahon will invite Karen Perry, Chairman, RSD #17 and Howard Theyry, Superintendent, RSD #17, to meet with the BOF.

Additions to customary agenda for November: Audit Ending June 30, 2012.

There being no further business, Williams **MOVED** to adjourn the meeting. McMahon seconded the motion. Discussion: none. Voting in favor: McMahon, O'Connell, Celmer, Gorski and Williams. Opposed: none. Abstentions: None. The motion was **carried** 5-0-0. Kumnick was not present. The meeting was **adjourned** at 8:25 P.M.

Respectfully submitted,
Sherry Lee Hynes
Sherry Lee Hynes, Secretary

E-mailed: Town Clerk
Board of Selectmen
Claudette Lagasse, Town Treasurer
Regina Regolo, Director of Finance
Sherry Lee Hynes, Secretary
BOF Members
Dawn Moony, Webmaster
Elisabeth Disbrow, Administrative Assistant
Michelle Nuhn, Tax Collector
Terence Dinnean, Acting Assessor