

Town Office Building Committee

Special Meeting of Thursday, November 3, 2011

Chairman Jim Lally called the meeting to order at 7:03 p.m.

In attendance: Jim Lally, George Keithan, Lou Annino Sr, David Gross and Gina Regolo.

Also present: Brian Humes and Rodolfo Garcia from Jacunski Humes Architects, LLC; and Catherine Iino, First Selectwoman. Paul Jacobs, Deputy Fire Chief and chair of the Killingworth Volunteer Fire Company's Building Committee join the meeting at 7:30 p.m.

Absent: Fred Dudek, Dick Leighton

David Gross made a motion to accept the minutes of the Regular meeting held October 20, 2011. Lou Annino Sr seconded the motion. The motion carried unanimously.

Brian and Rodolfo presented populated progress drawings reflecting the most recent adjustments. They also presented preliminary cost estimates. The committee had a lengthy discussion with regard to whether or not to go forward with the current drawings and the preliminary cost estimates. The group concluded that taking into consideration the committee's charge with regard to needs analysis, the current conditions of the modular units, and current construction costs of municipal projects that are subject to prevailing wages, that we would move the process forward and make a presentation of our findings and recommendations to the new Board of Selectmen late in November or early December.

Paul Jacobs explained that the KFVC building committee has just begun the need assessment process. He explained that they hope to gain additional training and storage areas. They are considering adding a 2nd floor – initially just a shell and hope to use volunteers to finish out the building over time.

The group agreed to routinely communicate with each other as each committee's work progresses. We plan to seek out economies and opportunities to share infrastructures and utilities wherever possible.

The committee will be requesting an official letter from Richard Leighton acting as town building official assessing the current conditions in the modular section of the town office building.

The committee will hold their Regular Meeting on Thursday, November 17, 2011.

There was no additional information to report regarding grant opportunities.

The meeting adjourned at 9:00 pm

Respectfully submitted,

Regina Regolo
Acting Recording Secretary