

Town Office Building Committee
Special Meeting of Thursday, July 28, 2011

Chairman Jim Lally called the meeting to order at 7:05 p.m.

In attendance: Jim Lally, David Gross, George Keithan, Lou Annino Sr, Gina Regolo

Also present: 1st Selectwoman Catherine Iino and Brian Humes from Jacunski Humes Architects, LLC

Absent: Fred Dudek, Dick Leighton

Lou Annino made a motion to accept the minutes of the Special meetings held July 18, 2011. Jim Lally seconded the motion. The motion carried unanimously.

The committee discussed the proposal for architectural & engineering services with Brian Humes from Jacunski Humes Architects, LLC. Items with regard to scope of services were identified and clarified to the satisfaction of the committee.

Brian agreed to provide a final contract by Monday, August 2, 2011 which will include the standard agreement, exhibit A (scope of services) and exhibit B (basis of compensation) from the proposal as well as the town's RFP. Upon receipt, the document will be sent on to town counsel for review prior to its execution.

The committee agreed to call a Special Meeting on Thursday, August 11, 2011 at 7 p.m. Brian Humes of Jacunski Humes will be in attendance and will bring a representative of BVH. George recommended that we ask Mike Harkin of Harkin Engineering to attend as well.

They were no further discussion with regard to grant applications status or new opportunities.

The meeting adjourned at 9:00 pm

Respectfully submitted,


Regina Regolo
Acting Recording Secretary

Rec'd July 29, 2011 at 12⁵⁰P M

By Michelle O'Toole Ass't
Town Clerk