

**Killingworth Park and Recreation Commission
Regular Meeting December 12, 2011**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, November 14, 2011, at 8:00 PM at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Sallyanne Bauer
Bill Burley
Glenn Johnson
Bill Silas
Absent: Rob Grasso
Scot Thomas

1. Chairman Dan Colonia called the meeting to order at 8:05 PM.

2. Minutes of: Regular Meeting held November 14, 2011
***A motion was made by Glenn Johnson and seconded by Bill Silas to accept the minutes of the November 14, 2011 meeting as written. Motion passed.**

3. There were no visitors present.

4. Communications, Bills and Applications
 - a. Communications from other agencies are emailed to the commission as received.
 - b. The following bills were received:

Bill from CL&P in the amount of	39.55
second bill from CL&P in the amount of	147.76
third bill from CL&P in the amount of	39.81
fourth bill from CL&P in the amount of	38.76
bill from Olsen Sanitation, for Rocco and Sheldon fields, in the amount of	\$ 109.50
bill from Anthony Carri, for November, in the amount of	270.00
bill from All-Ways Dumpsters in the amount of	95.00
bill from recording secretary Dawn Mooney, for November in the amount of	26.64
bill from Eric Auer for work to replace rotted pole	1,300.00
bill from Eric Auer for materials (post, screws, ...) to replace rotted pole	231.94
bill from Langer Contracting for October mowing at Rocco(3) Bethke(3), Sheldon(2) and fall clean-up in the amount of	1,235.00

bill from Langer Contracting for KRP second installment, in the amount of 1,513.00

(Langer Contracting noted that both the first and second installments included 6 mowings, 2 fertilizations, irrigation blow-out and winterization.)

Dan expressed the need for port-o-potties, trash cans and service and a gatekeeper at KRP, and the commission agreed that he should contact the vendors currently providing those services. It was suggested that a gatekeeper located closer to the facility be sought, perhaps Mr. Wettish or Mr. Palm.

***A motion was made by Glenn Johnson seconded by Sallyanne Bauer to authorize payment of the above bills. Motion passed unanimously.**

c. No new applications were received.

5. Treasurer's Report

Treasurer Bill Silas reported:

Opening balance (10/1/11)	\$	45,214.51	
Expenses		2,627.82	
Ending balance	\$	42,566.89	(approx. 23.2% expended)

Bill explained the commission's remaining funds:

\$ 11,030.81	KRP multi-purpose and STEAP funds
4,800.00	Sheldon design funds
50,000.00	Sheldon engineering funds
100,000.00	Sheldon renovation funds
15,000.00	KRP handicapped access funds (no longer necessary)

He suggested using some KRP funds for fencing. Dan again noted that he has not heard from Boy Scout Eric Toman about constructing a fence, so maybe should put fencing out to bid. He added that KRP also needs a flag pole, flag and sign. Sallyanne informed the group that she has not heard back from Signs of Our Times with a quote and the other vendor is out of business. Glenn offered to contact the Venuti's since they are related to the owner of Signs of Our Times.

6. Old Business

a. Parks and Field Maintenance

- Rocco and Bethke Fields – The members discussed ongoing field maintenance needs including fertilizing and aerating, and timing of the maintenance. Also discussed was designing a field maintenance plan so all fields could be serviced at the same time. The commission will contact Langer for an estimated cost to test soils and perform the needed maintenance in the spring.

Langer emailed a quote to re-surface Rocco field including infield sod, screened top soil, infield mix and all labor, as well as removal of all old materials at \$5,145.00 (cost subject to change if more work is required). The group discussed the quote, adding it was very reasonable, and discussed timing of the project. It was noted that the field would be completely off-line for a time, would need water and would still need a solution to the drainage issue.

Budgeting was also discussed noting if the project was done in the fall, it would come out of next year's budget. The drainage issue was then addressed at length. Glenn stated that he had discussed the problem with Venuti Enterprises in the past, adding that he could do the design work himself. Timing was discussed in detail, noting that it could go out to bid in March, be done in late summer and then Langer could do the re-surfacing. Dan summarized that \$10,000 could get Rocco into very good shape.

- Sheldon Field – discussed earlier with bills paid.
- KRP – Dan suggested that the group prepare a list of tasks for the official opening of the new park in the spring and Rob suggested inviting user groups to and the group agreed that spectators should bring their own chairs to events.

b. Killingworth Recreation Park (KRP) Development

Glenn noted that the Board of Selectmen authorized the funds to install an 18" storm drainage pipe over an easement across the street from the KRP, adding that the ditch dug several years ago was not properly maintained and cleared by the town. Discussion followed.

- c. Sheldon Park Re-Design –Dan stated that he emailed Richard Pleines of the Land Use Committee, the first agency to approach for approval, and will also speak with Eric Auer of Inland Wetlands to see if he foresees any problems. Dan stressed the need to get Sheldon underway as soon as possible. Discussion followed of the field sizes and KYL's needs. Bill S. explained that there are new regulations regarding "transitional" ball and new larger field size, and options were discussed. Dan and Glenn advised the group that they will bring the plans to the necessary commissions for approval to go out to bid in the spring.

7. New Business

Dan explained that he would like to approach the Lions Club to ask if they would be willing to assist with the playground at KRP.

Dan confirmed that all user groups would be invited to the commission's next meeting in January, 2012, to coordinate their needs and discuss facilities, but not specifically scheduling. The group also discussed confusion in an email received from HK Soccer club.

8. Adjournment

***A motion was made by Glenn Johnson and seconded by Bill Burley to adjourn the meeting at 8:51 PM. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary