

**Killingworth Park and Recreation Commission
Regular Meeting November 14, 2011**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, November 14, 2011, at 8:00 PM at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Sallyanne Bauer
Bill Burley
Rob Grasso
Glenn Johnson
Bill Silas
Scot Thomas

1. Chairman Dan Colonia called the meeting to order at 8:01 PM.

2. Minutes of: Regular Meeting held October 3, 2011

***A motion was made by Glenn Johnson and seconded by Bill Burley to accept the minutes of the October 3, 2011 meeting as written. Bill Silas and Scot Thomas abstained. Motion passed.**

3. Visitors present: Alan Kostek, KYL President

Alan presented a preliminary list of KYL's needs for the 2012 baseball/softball season. Dan explained that the Park and Rec commission budgets for the fields, rather than budgeting for specific sports. The group discussed clay for the fields, stone dust for dugouts and repairs at Rocco to the backstop canopy and the batting cage damaged by the October snowstorm. The group also discussed playing conditions of the fields and field maintenance. Alan expressed interest in having the fields dragged with routine maintenance. Bill S. asked if KYL had any money in their budget for these items, noting that the batting cage was originally a gift from KYL volunteers. Alan noted that the cost to repair the batting cage would be over \$2,000 and Dan agreed that the commission could contribute to the cost but equipment used by individual sports is the responsibility of the user group. Alan then discussed issues with the infield lip at Rocco field and noted that KYL consulted Eric Auer regarding redressing the field. Dan adamantly explained that user groups should not engage contractors/vendors for field repairs, but rather should contact the commission to resolve the issues. In-depth discussion of procedures followed, as well as KYL's volunteers and donations vs. Park & Rec.'s budgeted funds, estimated costs and specific timing of repairs to the Rocco infield.

The commission also discussed the kiosk for Rocco field and Alan agreed that KYL will install it. Sallyanne will get it to KYL for installation in the spring.

The drainage issue at Rocco was also discussed. Sallyanne noted that flooding is a constant problem at the field and Glenn discussed an alternate dry well solution that would be less costly (approx. \$1,500) than the fix previously explored.

4. Communications, Bills and Applications

a. Communications from other agencies are emailed to the commission as received.

Dan presented a note from the HKHS French Honor Society thanking the commission for allowing their fund-raising efforts at the soccer jamboree. He also presented a Media Resource Handbook published by the Killingworth Foundation.

b. The following bills were received:

Bill from Olsen Sanitation, for Rocco and Sheldon fields, in the amount of	\$ 146.00
bill from Langer Contracting for KRP first installment, in the amount of	1,513.00
bill from CL&P in the amount of	38.63
second bill from CL&P in the amount of	39.55
third bill from CL&P in the amount of	39.40
fourth bill from CL&P in the amount of	223.63
bill from Anthony Carri, for September, in the amount of	270.00
bill from Anthony Carri, for October, in the amount of	279.00
bill from recording secretary Dawn Mooney, for September and October, in the amount of	59.94
bill from All-Ways Dumpsters in the amount of	95.00

***A motion was made by Glenn Johnson seconded by Rob Grasso to authorize payment of the above bills with the Langer Contracting bill being questioned and further detail provided. Motion passed unanimously.**

bill from Nemergut Consulting, for conceptual plan improvements, in the amount of	781.25
bill from Nemergut Consulting, for project engineering services, in the amount of	3,705.00

Dan explained that the \$400,000 STEAP Grant has not yet been touched and must be used in part by 2013 or it will be revoked. The group then discussed the option of tapping into the STEAP funds for the engineering fees but it was noted that the grant has not yet been formally accepted at a Town Meeting, with Bill S. adding that the commission has \$25,000 in its budget for engineering expenses.

***A motion was made by Glenn Johnson seconded by Bill Burley to authorize payment of the Nemergut Consulting bills from engineering funds. Motion passed unanimously.**

c. No new applications were received.

5. Treasurer's Report

Treasurer Bill Silas reported:

Opening balance (10/1/11)	\$ 47,901.72
Expenses	2,687.21
Ending balance	\$ 45,214.51 (approx. 18.5% expended)

***A motion was made by Glenn Johnson seconded by Rob Grasso to accept the Treasurer's report as presented. Motion passed unanimously.**

The second wood chip bill was again questioned; Bill is awaiting a copy from Walter Adametz.

6. Old Business

a. Parks and Field Maintenance

- Rocco and Bethke Fields – Discussed with Alan Kostek earlier in the meeting. Dan informed the group that the Community Gardens has two 500 gallon water tanks that could be purchased for use at Rocco Field and discussion followed.
- Sheldon Field – In addition to items discussed with Alan earlier in the meeting, the group discussed repairing the broken backstop post at the upper field or waiting for the field re-design. Scot got a quote of \$2,400 (see email attached to these minutes) to remove the post and set aside and install a 4” galvanized post in concrete. The group discussed removal of the tree limb noting their safety concerns and it was decided that the broken post and limb should be removed immediately, and the new post installed in spring.

***A motion was made by Bill Silas and seconded by Rob Grasso to approve up to \$1,000 to remove the tree limb and broken post at Sheldon Field. Motion passed unanimously.**

Dan and Bill S. informed the commission of a new small solar panel used to power street signs. Bill investigated turning off the electricity to the blinking street sign at Sheldon Park and replacing it with solar panel which could be paid for in 10 months.

- KRP – Dan suggested that the group prepare a list of tasks for the official opening of the new park in the spring and Rob suggested inviting user groups to the January 2012 meeting to discuss their needs and goals and coordinate their efforts. Rob and Bill B. will prepare the list. Discussion of bleachers followed and the group agreed that spectators should bring their own chairs to events.

b. Killingworth Recreation Park (KRP) Development

Glenn noted that the Board of Selectmen authorized the funds to install an 18” storm drainage pipe over an easement across the street from the KRP, adding that the ditch dug several years ago was not properly maintained and cleared by the town. Discussion followed.

c. Sheldon Park Re-Design – Glenn received additional copies of the plan.

7. New Business

- Approval of 2012 Meeting Schedule (a copy of which is attached to these minutes)

***A motion was made by Scot Thomas and seconded by Rob Grasso to approve the 2012 Meeting Schedule as presented. Motion passed unanimously.**

- Election of 2012 Officers

***A motion was made by Scot Thomas and seconded by Rob Grasso to close the nominations and approve the current officers to continue in place for 2012. Motion passed unanimously.**

- Bill S. suggested the commission to think about any upcoming capital expenses so they can be tracked early and included in the budget. Scot brought up fencing at the KRP. Dan noted that he urged Scout Eric Toman to contact the commission regarding his Eagle Scout project before the commission installs the necessary fencing thereby eliminating the need for his project.

8. Adjournment

***A motion was made by Bill Silas and seconded by Bill Burley to adjourn the meeting at 9:14 PM. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary

attachments

Dawn Mooney

From: Dan Colonia <dcolonia@comcast.net>
Sent: Monday, November 14, 2011 10:04 PM
Subject: Fwd: Sheldon

Begin forwarded message:

From: Scot Thomas <srtski@sbcglobal.net>
Subject: Sheldon
Date: November 10, 2011 4:22:00 PM EST
To: Dan Colonia <dcolonia@comcast.net>

Dan, I know it's been a while coming. But costs to cut the existing damaged pole at Sheldon, replace with a 4" galvanized post, set in concrete and the fence reconnected 2400.00. Seems pretty fair. Do we need another price? He would be leaving the cut pole alongside the driveway, out of traffic's way. Let me know.
Hope all is well.
Scot

KYL Field Needs

- 1 2200.00 batting cage that was damaged during October snow storm (Rocco)
- 2 800.00 Truck load of clay (Rocco)
- 3 800.00 Truck load of gravel for dug outs (Rocco)
- 4 750.00 the cost of sod is about .40 cents a square foot we would need to measure for exact price we will not exceed the value giving
- 5 0.00 Volunteers will be regrading infield in late August of 2012 with the help from KYL friend Eric Auer the infield at Rocco has a lip and cause the infield to flood this project would require some sod
- 6 800.00 Truck load of clay (lower Sheldon)
- 7 800.00 during the work at Rocco we would need to add some topsoil and hope not to exceed value giving
- 8 ? we were hoping you could have the lawn crew that currently cuts all fields in town drag infields at lower Sheldon, Rocco and Bethke as they do for upper sheldon, this would help with the flooding of theses fields.
- 9 5000.00 for a canopy on backstop (Rocco)

Dawn Mooney

From: Dan Colonia <dcolonia@comcast.net>
Sent: Monday, November 14, 2011 10:12 PM
Subject: Fwd: Netting at KAC

Begin forwarded message:

From: Scot Thomas <srtski@sbcglobal.net>
Subject: Netting at KAC
Date: August 15, 2011 2:23:25 PM EDT
To: Dan Colonia <dcolonia@comcast.net>

Hi Dan, costs to provide and install a 50' long section of netting, 24' high with steel poles 12'-6" on center at location described is 3872.00 for 1 section. Includes poles set in concrete with a heavy duty vinyl netting. (similar to what was used at the upper Cox school field in Guilford).
Waiting for final railing costs, I spoke with Charlie Rickers last Thursday.