

## MINUTES

### Meeting of the Parmelee Farm Steering Committee

Thursday, November 3, 2011- Killingworth Town Hall

The following committee members were in attendance: Richard Pleines, Doug Ewers, Peg Scofield, Bruce Dodson, Tim Gannon, Karen Milano, Terry Doyle, Joseph Hutchins, and Linda Dudek.

Absent: Christine Cronin.

Visitors: Robert Broach, Fred Dudek and Matt McCann.

Tim Gannon called the meeting to order at 7:05 P.M. and welcomed the visitors. Tim Gannon noted that Sara and Stephen Holmes would not attend tonight's meeting.

Richard Pleines moved to approve the minutes from October 6<sup>th</sup>; seconded by Peg Scofield. Motion carried with Linda Dudek, Terry Doyle and Karen Milano abstaining.

Matt McCann addressed the Committee on his Eagle Scout project. He attended the Inland Wetlands Commission meeting and met with Roger Nemergut, a Civil Engineer. As a result of the meetings, Matt will elevate the bridge and make the ramps with gravel. The concrete footings will also be on gravel and stone. Matt noted that the bridge would support an ambulance. He has received quotes on the materials needed and some material will be donated. Peg Scofield made a motion to accept the plan; seconded by Terry Doyle. After a brief discussion, the motion carried unanimously.

Peg Scofield made a motion to amend the agenda to add Fred Dudek to tonight's meeting; seconded by Terry Doyle. Motion carried unanimously. Fred spoke to the committee about the State Coverts Project that he attended, which is cover for wildlife. Fred would like to use the Parmelee Farm for this project. He explained that the forests are mature and suggested a management project, working with the State Foresters and Wildlife Officers. He explained that with selective tree cutting, the Farm could generate some income (to be put back into the property) from firewood and logging. Fred was looking for approval from the Committee to proceed with a "Covert Project Parmelee Farm." Terry Doyle moved to approve the project; seconded by Peg Scofield. Motion carried unanimously. Fred will bring his suggestions back to the Committee for approvals.

A discussion on the restroom needs of the property took place. Bruce Dodson provided information from Sara & Stephen Holmes who suggested the Committee identify how each building would be used. The use will determine the number of facilities needed. Porta potties could be used to supplement the rest rooms of "3 and 3" (men's & women's) which should be enough for most events. Stephen will put together an R.F. P. Joseph Hutchins noted he had called the CT Historic Trust and has recommendations for four architects. A brief discussion took place on the pathways between the pavilion and the restrooms. Stone dust might be an option.

Tim Gannon reported that Jim Lally will be doing the site work and foundation for the schoolhouse in a couple of weeks. A new building permit will be required. Doug Williamson has agreed to provide drawings for the foundation and building at no cost.

Tim Gannon read the following bids for the schoolhouse reassembly: Doug Williamson \$8,300.; CBC Contractors – Tim Foreman \$14,400.; Mike Bugby \$9,100. Peg moved to recommend to the Board of Selectmen that Doug Williamson reassemble the building; seconded by Bruce Dodson. The project will be to put up the pieces and the committee will then address what more needs to be done on the schoolhouse. MLUC has already approved the site. Motion carried unanimously.

Peg Scofield gave a brief summary of the Farm Clean-up Weekend and what was accomplished. She also reviewed the Halloween Happenings event. A brief discussion on parking took place. It was recommended that signs be placed at the entrance to the farm directing parking to the middle school and also a sign at the school indicating event parking: Parmelee Farm Parking and Parmelee Farm Parking at Middle School.

A brief discussion took place on the stone barn regarding making it secure for storage. Peg Scofield recommended putting in doors and windows. She would like to see the cinder block portion of the barn removed.

There was a brief discussion on mowing the fields. It was decided that the mowers could be put away for this year. Linda Dudek suggested that they be placed in the barn at Town Hall. Tim Gannon noted that the bearings for the blades on the Boelens tractor need to be redone over the winter.

Karen Milano suggested that we hold a “haunted hayride” at the farm next year. She attended the one that Old Saybrook Fire Dept. hosts and will take the lead on organizing the event.

Bruce Dodson read the summary of the events and progress of the farm this year that will appear in the Arlo Guthrie concert program. He will also send this to the Krier for the Parmelee Farm News and the Annual Report.

Tom Paske will not be coming back this Saturday (5<sup>th</sup>) to speak to the Historical Society and Steering Committee about the house history and suggestions for changes due to the storm. Joseph Hutchins will ask him to come on the 19<sup>th</sup>.

Peg Scofield moved to adjourn the meeting at 9:50 pm; seconded by Terry Doyle. Motion carried unanimously.

Respectfully submitted,

Linda M. Dudek, Acting Secretary