

MINUTES

Special Meeting of the Parmelee Farm Steering Committee

Saturday September 10, 2011 - Killingworth Town Hall

The following committee members were in attendance: Christine Cronin, Bruce Dodson, Terry Doyle, Doug Ewers, Tim Gannon, Joseph Hutchins, Karen Milano, and Peg Scofield.

Absent: Linda Dudek, Richard Pleines

Tim Gannon called the meeting to order at 9:10 a.m.

Terry Doyle made a motion that the minutes of August 4, 2011 be accepted, seconded by Doug Ewers, motion carried. Tim Gannon abstained.

Tim Gannon then reported on the status of the planning of the new restroom facility. Steven Holmes is going to provide the committee with a list of architects who are qualified to help the committee with the request for proposal ("RFP") as required for using the STEAP Grant money for this project. A structural engineer and an architect are required for this.

There was a lengthy discussion re: paperwork requirements for obtaining the STEAP money and how to structure the oversight of the projects (the restroom building and the renovation for the house)

There was further discussion as to the planning and design of the new restroom building to be built on the site of the old lodges(torn down 4 or 5 years ago) and on finding the right architect for the job. Joseph Hutchins suggested that the Connecticut Trust might have a suggestion for an architect familiar with the voluminous paperwork that will be required to access the monies in the STEAP Grant. Bruce Dodson suggested that we should contact the person that the state commission assigned to our STEAP Grant.

Tim then announced that the lease with the Board of Education was finalized and signed before the Dog Days Event. The lease is for the use of the 2 ½ acres of land between the farm and the school parking lot. The work can begin on clearing and widening the path into the farm from the middle school.

Eagle Scout Ethan Drain is waiting for approval on his proposed Eagle Scout project, which is to improve the path from the middle school and build a crossing for the drainage ditch. He is aware of the need to have approval from Planning and Zoning and the Board of Education on this project.

There was then a discussion of the work to be done on the path into the property.

Tim then stated that the electricity was connected just before the Dog Days event. CL&P said that it was accomplished without problems.

There was then a lengthy discussion of the Dogs Days event. Karen Milano reported on the event. There was discussion that the committee needs to come up with a list of written guidelines for any group that wants to hold an event on the property. Peg Scofield and Karen Milano will come up with a preliminary

list of such guidelines to be circulated to the committee. The event was a great success. A total of 47 out of 54 Connecticut shelter and rescue dogs were adopted.

Tim Gannon then stated that Lion Tim Forman had informed him that the plans for the Pole Barn had been submitted to the building inspector and a permit application had been filed. Once it is approved, the Lions can begin work on the building. This will probably begin in October.

Tim Gannon reported on the results of request for quotes for the foundation work to be done for the reconstruction of the old school house. There was discussion on the reconstruction of the schoolhouse.

Bruce Dodson made a motion to accept the quote received from Schumack Construction for the foundation work, seconded by Terry Doyle, motion carried.

There was discussion on the subject of the farm maintenance. Tim thanked Terry Doyle and Doug Ewers for their help with the mowing. Joseph Hutchins will check with Tom Elmore to find out what would be the appropriate type of stone to use to level the ruts in the old town road where it was torn up when the trenching for the power was done. There was also a discussion of the tree damage done on the farm by Irene.

Tim then announced that the next work weekend on the farm would be October 15 & 16 from 10-4. It will be called Parmelee Improvement Weekend. There was discussion about how to attract more community involvement for these days. Peg Scofield will see that an announcement gets into the Krier for October.

Meeting adjourned at 12:08 p.m.

Respectfully submitted,

Christine Cronin, Secretary