

1. Call to Order

The Killingworth Board of Selectmen held its regular meeting on Monday, November 28, 2011, at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut. In attendance were First Selectwoman Catherine Iino and Selectman Louis Annino, Jr. First Selectwoman Iino called the meeting to order at 7:00 PM.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

**Motion by Annino, second by Iino, to add item under New Business “Resolution expressing condolences to the Dudek family on the death of Fred Dudek, Sr.”. Voting in favor – Annino, Iino. Opposed – none. Motion Carried.**

3. Approval of Minutes – November 14, 2011

This item was tabled until the next meeting.

4. Visitors: Concerning Items on the Agenda – none.

5. Tax Abatements & Refunds – none.

6. Vacancies on Appointive Committees:

The following vacancies were noted on the Agenda – Estuary Council of Seniors – 2, Housing Partnership – 4, Mun. Land Use – 3, Parmelee Steering Comm. - 2, Public Health Agency – 1, TOB Committee – 2, IWWC – 3.

7. Appointments

First Selectwoman Iino noted letters are going out to individuals asking if they wish to serve again.

8. Old Business

A. Affordable Housing

First Selectwoman Iino noted the Board of Selectmen is the Housing Authority in Killingworth. She explained there is one house on the market and this item is being kept on the Agenda in the event it is needed for a prospective purchaser.

B. Annual Report

First Selectwoman Iino noted she would like to table this item until Selectman Dudek returns.

9. New Business

A. Appointment of New Health Director

First Selectwoman Iino noted she was proposing to hire Maura Esposito to the position of Health Director starting January 1<sup>st</sup>. In the meantime, she would like Ms. Esposito to start as Interim Health Director in December for the \$1200 the Town is currently paying the Chatham Health District. Starting in January, Ms. Esposito would take on the roles of Sanitarian (including subsurface disposal systems and restaurant inspections) and Health Director. The current contracts with the Sanitarian and Restaurant Inspector expire at the end of December. The hourly rate would be \$40.00 and she would be expected to work 12 to 16 hours per week. The annual cost would be between \$25,000 to \$33,000. Iino also noted she told Ms. Esposito the Board has not set aside the idea of joining the Health District. Ms. Esposito is a great candidate and very enthusiastic.

**Motion by Iino, second by Annino, to appoint Maura Esposito as Interim Health Director for December 2011 and as Health Director starting January 2012.** Discussion followed. First Selectwoman Iino noted she believed Selectman Dudek was in favor of this. Selectman Annino noted he was much more comfortable with this approach than joining the Health District. **Voting in favor – Iino, Esposito. Opposed – none. Motion Carried.**

B. Report by the Assessor on the Revaluation

Donna Shanoff, Town Assessor, gave a report on the progress of the Revaluation. She noted they are coming to the end of the revaluation process. The process started in the fall of 2010 with 3000 mailers being sent out. Ms. Shanoff reviewed the mailer responses, inspections, data entry, number of entry refusals. She explained how the revaluation is done if entry to one's property is denied. It is visual either from the street or driveway. The valuation analysis is still ongoing. Assessment notices will be mailed out next week. First Selectwoman Iino noted the process is about 3 weeks behind schedule. Ms. Shanoff noted the assessment hearings will be held at the Fire House during the month of December (December 5 through December 22 and Saturday December 17). Dave ?? from ??? noted the hurricane and early fall snowstorm were the reason for the delay. They have been working diligently throughout the process. The new CAMA system was reviewed. It was noted this system does things differently than the old system. Mr. ?? noted they are making sure everything gets carried over and that is taking extra time on his part. Reports are being run daily. First Selectwoman Iino asked what the difference was between the new and old system. It was noted the difference is how the land is valued. The new system is more flexible than the old. Dave ?? noted the old system dealt with perimeter cost and didn't reflect market cost. First Selectwoman Iino asked if cover letters would accompany the new revaluations. Ms. Shanoff replied yes, it will explain the appeal process and indicate both the old assessment and the new assessment. It was noted everything will be on the website when the notices go out. There should be a link on the town website. The CT State Mandated Performance Based Testing Standards were reviewed in detail. It was noted people should be unhappy if their assessment is going down as they are losing equity. Anyone attending an hearing should bring evidence to prove the Town is wrong, such as pictures, refinance appraisals, etc. First Selectwoman Iino asked if there was a general sense of overall change in value. Dave ?? noted there is an approximate 20% decrease. Some values, however, have gone up because there are sales to prove it. Iino asked how that compares to other towns. Dave ?? noted he is waiting for the figures from the other towns. Easton is at about 22% down.

Tim Gannon asked if the Town has a stand on those individuals refusing entry. Ms. Shanoff noted the town has no stand on it. The individual property owner has the say on whether or not the Town can come in their house. If a case went to Court, however, the Judge would most likely throw it out because the Town wasn't allowed access to the property. Ms. Shanoff noted there are two extremes – those that won't let you in and those that won't let you in but will answer questions.

First Selectwoman Iino asked Dave ?? based on his experience how many Court cases should the Town expect. He replied he has never been in Court. Iino asked if there were Court cases, which budget year would they hit. Ms. Shanoff replied it would be after July.

C. 2012 Board of Selectmen Meeting Schedule

**Motion by Iino, second by Annino, to approve 2012 Board of Selectmen Regular Meeting Schedule as presented. Voting in favor – Iino, Annino. Opposed – none. Motion Carried.**

D. Approval of Call to Special Town Meeting

First Selectwoman Iino noted there have been questions raised regarding the Leases for Parmelee Farm. She indicated the Town Charter is not clear on this, therefore, she was proposing to take it to Town Meeting.

**Motion by Iino, second by Annino, to ratify Lease for the Parmelee Farmhouse and Agreement to lease the garage.** Discussion followed. Selectman Annino noted he did not want to add another layer of administrative procedure that is not necessary. First Selectwoman Iino noted in the past when structures or land has been leased, it has gone to Town Meeting and in terms of public trust in the process, she felt it should go to Town Meeting. **Voting in favor – Iino, Annino. Opposed – none. Motion Carried.**

E. Resolution Expressing Condolences to the Dudek Family

**Motion by Iino, second by Annino, to pass Resolution of Condolences to Fred and Linda Dudek on the passing of Alfred Dudek, Sr. who was an active member of the Fire Company and St. Lawrence Church. Voting in favor – Iino, Annino. Opposed – none. Motion Carried.**

10. CI Comments

First Selectwoman Iino noted the Energy Task Force is planning on putting together a long range plan for emergency measures for all Town buildings and bring it to the Board of Selectmen as part of the budgeting process.

11. Selectmen's Comments – none.

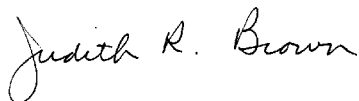
12. Visitor Comments: General

Susan Dean, RSD17 liaison, noted the Pumpkin Run Challenge was very successful this year. The District raised \$15,238 for Haddam-Killingworth Youth and Family Services. There was a brief review of the recent storms relative to poor phone service and not enough tents. First Selectwoman Iino noted they have prepared a list of organizations in town that have these tents. There was a brief discussion regarding special needs individuals and how they can register with the town should they require assistance during a storm or power outage. Selectman Annino asked if the “savings to the school district of \$590,617 over the next three years” relative to the electric bill was actually money coming back to the town or a reduction. It is a reduction in the bill.

13. Adjournment

**Motion by Annino, second by Iino, to adjourn at 8:25 PM. Voting in favor – Annino, Iino. Opposed – none. Motion Carried.**

Respectfully submitted,



Judith R. Brown, Recording Secretary