

JOINT COMMITTEE ON COMPENSATION

MINUTES, JULY 1, 2014

- Meeting called to order by acting chairman, John McMahon. Members in attendance were: Lou Annino Jr., Gwenne Celmer, Nancy Gorski, and Fred Dudek. Guest in attendance, Gina Regolo.
- Gina Regolo presented an overview of documents for the committee's use as well as various data to be considered during the process of compensation.
- John McMahon was elected permanent chairperson. Motion by Dudek, second by Annino. Unanimously passed
- Fred Dudek was elected secretary. Motion by McMahon, second by Celmer. Unanimously passed.
- Meeting schedule was discussed and finalized as the first Tuesday of each month at 6pm. Special meetings as needed will be scheduled.
- Preliminary discussions took place regarding salary history, personnel policies, employee manual, town charter as well as services of Ct. Conference of Municipalities (CCM) that could assist the committee. First step of the process is a review of the employee manual and possible conflicts with the town charter. Comparison data of similar town populations, grand lists, and jobs performed and job descriptions will all enter into the compensation review. It was consensus that salary review would also include Health Director, Sanitarian, Building official, and the Public Works Supervisor.
- Salaries would be considered in two divisions: Fixed Salary for elected officials, and a Range of salaries for appointed and hired positions.
- Meeting adjourned at 8:25pm. Motion by McMahon, second by Annino. Unanimously passed.